



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**HINDI VIDYA PRACHAR SAMITIS COLLEGE OF LAW**

**R.J. COLLEGE PREMISES, OPPOSITE GHATKOPAR RAILWAY STATION (W),**

**GHATKOPAR WEST, MUMBAI-400086**

**400086**

**[hvpslawcollege.edu.in](http://hvpslawcollege.edu.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Hindi Vidya Prachar Samiti's College of Law was established in the year 2017 under the Hindi Vidya Prachar Samiti's trust with the prime objective of imparting legal education among the masses. The college had gained a high amount of goodwill within a very short span of time by furnishing quality legal education. The college is also instrumental in conducting different programmes based on various legal themes to create mass legal awareness. The college has been playing the role of a torchbearer in providing future law scholars to the society.

It is equipped with a friendly environment and legal architecture for easy access to the students and a better understanding of the legal world. The college offers three independent courses, namely, LL.B. 3 Years Course, B.L.S. / LL.B. 5 Years, and LL.M. 2 Years Post-Graduate Course.

To promote Legal Education and provide the nation with successful advocates without any hurdles caused by unpredictable crises, the college focuses on its vision, mission, and goals that empower students to be just citizens. To achieve excellence in learning and practicing the Legal aspect with the deeper stimulus of Law and Order and to serve the nation is the motto of the institute

### Vision

- To explore wider areas of legal knowledge.
- To enable students to contribute towards finding progressive solutions for emerging legal issues.
- To ensure professional development of legal professionals through continuous education programs, networking opportunities, mentoring, and access to a strong alumni network.
- To provide an intellectually stimulating academic environment that equips students with legal knowledge and skills
- To foster ethical values of commitment towards justice in students so that they prioritize fairness, equity and social responsibility.

### Mission

- Strive to attain excellence in legal education
- Prepare students to become proficient and competent legal professionals
- To inculcate human values and nationalism

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

#### Strengths:

- Coordination and cooperation among all the stakeholders of the institution
- Varied courses offered: Undergraduate Law Course, Post-graduate Law Course and Diploma Courses
- Teachers firmly believe in holistic learning
- Student centric approach in teaching learning process
- Wide range of extension, co-curricular and extra-curricular activities
- Optimum utilization of resources
- ICT enabled classrooms, library, seminar hall, conference room and auditorium
- Special facilities for the differently abled persons
- Promotion of gender equity in the campus
- Environment friendly campus

### **Institutional Weakness**

#### **Weaknesses:**

- Limitation of space
- Due to the consecutive running of multiple courses, there is time limitation for the teachers to engage in reading and research
- Limited scope to make changes to the curriculum after receiving feedback from teachers and students

### **Institutional Opportunity**

#### **Opportunities:**

- Multiple collaborations with renowned educational institutions, law firms, NGOs, enhancing the scope of learning, research and employability
- Being a sister concern of a reputed institute that is the epitome of excellence, learning and experiences can be drawn
- Intra and Inter-collegiate events enhance the skills of the students

### **Institutional Challenge**

#### **Challenges:**

- Balancing the needs of students from diverse social and economic backgrounds
- Law being an ever-evolving arena of knowledge, it is difficult to keep pace with the rapid changes
- Limited resources and space for upgradation of infrastructure

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

HVPS College of Law is a professional institution affiliated with the University of Mumbai, offering the undergraduate and postgraduate legal courses of LL.B., B.L.S. LL.B , LL.M., and P.G. Diploma Courses. The college aims to produce outstanding legal professionals by providing a well-rounded educational experience.

The college emphasizes the importance of a compulsory attendance policy to ensure the effective implementation of the curriculum. It also promotes an interdisciplinary approach to teaching and learning. In addition to regular courses and co-curricular activities, the college plans to organize certificate courses on relevant legal topics to enhance students' knowledge and skills.

The institution takes initiatives to promote awareness and understanding of legal and social issues. It has established various cells such as the Counselling Cell, Anti-ragging Cell, and Anti-discriminatory cell. The college celebrates important days like World International Justice Day, Mental Health Day, Constitutional Day, Human Rights Day, and Minority Rights Day. It also conducts value-added courses on the Indian Constitution and integrates the United Nations' Sustainable Development Goals into its curriculum.

### **Teaching-learning and Evaluation**

The Hindi Vidya Prachar Samiti's College of Law emphasizes a student-centric approach, fostering diverse talents through individual attention from the principal and teachers. Students from varied backgrounds participate in activities suited to their skills. For instance, the college won the Best College Trophy at the cultural festival "Elysium" in 2023. Performance is monitored through assessments, categorizing students as fast or slow learners. Fast learners are encouraged to join inter-collegiate competitions and write legal blogs, while slow learners receive remedial lectures, value-added courses, research guidance, and confidence-building through intra-college competitions.

Experiential learning includes legal aid camps, field visits, and internships. Participative learning involves student engagement in boards, committees, seminars, and workshops. Peer learning and team-teaching foster collaboration and specialized knowledge. Case law and problem-solving methodologies are emphasized for practical understanding.

The college employs ICT-enabled tools for effective teaching, including projectors, audio-visual aids, and e-resources like Manupatra and AIR. During the COVID-19 pandemic, online tools ensured uninterrupted learning. The Mentor-Mentee System supports students academically, psychologically, and professionally through teacher and student mentors. Regular meetings and guidance address students' challenges and provide solutions.

Internal assessment includes varied modalities like MCQ tests, assignments, viva-voce, presentations, essay writing, and group presentations. Practical papers involve field visits and written tests. For LL.M. students, components like seminar papers, case analysis, and book reviews enhance research and teaching skills. The assessment process is transparent, with feedback provided to students for improvement.

The college aligns with the University of Mumbai's programme and course outcomes, disseminating this information through the college website, library, and induction programmes. Qualified faculty members, along with experts, conduct courses to achieve these outcomes. Students' participation in competitions, co-curricular and extra-curricular activities, and feedback from events and surveys reflect the attainment of programme and course outcomes. The college also organizes events to enhance understanding and achieve course outcomes, supported by feedback and alumni success.

## Research, Innovations and Extension

The HVPS College of Law to contribute to societal development and engage with the community. The college takes diligent efforts through its various units, clubs, cells to cater to the needs of the society such as:

- Department of Lifelong Learning and Extension (DLLE): The DLLE unit of the college actively works towards societal development by showing gratitude to Mumbai Police through the distribution of health and hygiene kits. They also collaborate with Surana Sethia Hospital and Research Centre to organize free medical check-up camps on occasions like World Health Day.
- Community Engagement Club: The college's Community Engagement Club conducts activities like visiting Monfort Children's Home in Borivali, Mumbai, to interact with and educate children about human rights and the Indian Constitution.
- Women Development Cell: The Women Development Cell organizes awareness camps on women's safety and health, including events like the 'Menstrual Health and Hygiene' session in collaboration with Kartavya Charitable Trust.
- Legal Aid Programme under the Legal Aid Committee: The college organizes Legal Aid Camps annually to provide legal assistance to the needy in the Ghatkopar area. Students campaign for these camps in nearby schools and hospitals, raising awareness and facilitating registrations for legal help.
- Public Interest Litigation (PIL) Cases: Students engage in PIL cases to address societal issues, such as filing petitions against environmental concerns like foul odours from goods transporting vehicles and illegal slaughtering of animals. Successful outcomes include court directives to curb environmental hazards and ensure legal compliance in various situations.

The college emphasizes the importance of societal empathy in education, believing that real learning occurs when students are engaged with and care for their community. It is committed to social responsibility, legal advocacy, and community engagement through various programs and initiatives aimed at fostering a sense of social consciousness among students and contributing positively to society.

## Infrastructure and Learning Resources

### Infrastructure and Facilities:

#### 1. Academic Facilities:

- 15 classrooms equipped with LCD projectors, screens, and microphone systems.
- 2 seminar halls, 1 moot court room, 1 conference room, and a legal aid room.
- A well-ventilated and air-conditioned library with 2687 books, 5 journals, 12 computer systems, and partially automated using KOHA library automation system.
- Separate spacious computer lab and a Wi-Fi enabled campus.

#### 2. Administrative Facilities:

- Principal's office, administrative office, and faculty staff room.

#### 3. Other Facilities:

- Lifts with braille facilities.
- Separate toilet blocks for boys and girls, and separate common rooms.
- Cultural, sports, and yoga activities with adequate space and equipment, including an auditorium

- (Saboo Hall) and gymkhana for indoor games.
- Outdoor sports ground and facilities for events.

## **Library and IT Facilities:**

### Library

- Collection of resources for legal education, quiet study space, books, magazines, newspapers, e-databases, and digital libraries.
- KOHA Integrated Library Management System for effective use of library resources.
- E-resources including Manupatra, AIR Online, N-LIST, LexisNexis, SCC Weekly, Law Teller e-magazine, and several journals and periodicals.

### IT Facilities

- Computer lab with adequate number of PCs, 100 Mbps internet connectivity, and LAN.
- Regular maintenance and updates of IT facilities, antivirus installation, and Wi-Fi connectivity in various areas.
- CCTV for campus security, and equipped moot court and video conferencing rooms.
- College website and official email IDs for staff and activities.
- Digital attendance and biometric systems for students and staff.
- Online admissions system.

## **Maintenance Policies**

### Facilities Maintenance

- Regular cleaning and utilization of halls and rooms for lectures, workshops, seminars, moot court competitions, legal aid programs, and other activities.
- Computer systems maintenance through an annual maintenance contract (AMC).
- Wi-Fi maintenance by DNS Skylink Pvt. Ltd.
- Library book requisition process and KOHA Library Automation Software for book issue and return records.

### Support Services

- Maintenance of photocopy machines, printers, fire extinguishers, furniture, water purifiers, electrical appliances, and air conditioners through contracted services and AMCs.

The extensive facilities and robust infrastructure provided by the college support the academic, cultural, and extracurricular activities, ensuring a comprehensive and conducive learning environment for students.

## **Student Support and Progression**

The college emphasizes building strong career foundations for students in the legal field. It organizes a variety of academic programs such as seminars, webinars, and conferences featuring eminent legal professionals to enhance student knowledge and career prospects. The college values student participation in administrative, co-

curricular, and extracurricular activities, ensuring their representation in various committees and the Student Council Body. This helps streamline communication, address student concerns, and enhance their involvement in college activities. Students participate actively as committee members, heads, and volunteers, contributing to the smooth functioning of college events and activities.

The alumni of HVPS College of Law play a significant role in the institution's development through various contributions such as teaching, mentoring, financial support, and involvement in college activities. Alumni, who are now renowned advocates, volunteer to teach subjects like Drafting, Pleading, and Conveyancing, and assist in moot court competitions and legal aid programs. Alumni contribute through membership fees and fund-raising for college programs like Vidhitaksh. The Alumni Association, registered in 2023, fosters a strong network between graduates and the college, aiding in the institution's growth.

Thus, HVPS College of Law focuses on providing robust career guidance, ensuring active student engagement in college administration, and leveraging alumni support for institutional development. Through these efforts, the college aims to offer a comprehensive and supportive learning environment for its students.

### **Governance, Leadership and Management**

HVPS College of Law embraces a visionary approach that combines practical realism with forward-thinking goals, shaping its daily operations and strategic initiatives. The college prioritizes modern educational methods, utilizing ICT tools and advanced equipment in regular classes led by qualified faculty and visiting experts from the legal field. Students are actively engaged in a wide array of activities, including co-curricular events such as Moot Court competitions and Parliamentary debates, as well as extracurricular pursuits like marathons, essay writing, and artistic showcases. Practical exposure is enhanced through field visits to courts, police stations, and advocate chambers, alongside industrial visits to prestigious institutions like the Supreme Court and Parliamentary House. Internships in law firms are encouraged to bolster practical skills during undergraduate studies.

The institution is supported by a proactive management team that ensures robust infrastructure, logistics, and faculty support. Regular meetings involving the principal, IQAC coordinator, and stakeholders drive continuous improvement and strategic planning. Management facilitates faculty development through funding for UGC-sponsored courses and conferences, fostering a culture of professional growth and innovation. Decision-making processes are decentralized, involving faculty, administrative staff, and student representatives.

Strategic plans are aligned with the college's vision and mission, including partnerships through MOUs with national universities, introduction of LL.M. and diploma courses, and initiatives for infrastructural development and environmental sustainability. Welfare measures for staff encompass support for higher education, maternity and paternity leaves, and systematic performance appraisals that inform promotions and increments. Financial management is diligent, with regular internal and external audits ensuring transparency and effective budget allocation primarily sourced from student fees.

The IQAC cell plays a pivotal role in institutional enhancement through initiatives such as the Judge's Lecture Series and Intra College Parliamentary Debate Competition, aimed at enriching students' analytical and communication skills. Continuous reviews of the teaching-learning process ensure educational excellence, guided by coordinated efforts between the principal and IQAC coordinator.

Overall, HVPS College of Law stands out for its holistic approach to legal education, emphasizing practical

skills, ethical values, and community engagement, all underpinned by a commitment to continuous improvement and student-centered learning.

### **Institutional Values and Best Practices**

HVPS College of Law distinguishes itself through a robust commitment to promoting gender equality, environmental sustainability, inclusivity, cultural diversity, constitutional values, and comprehensive legal education. The institution actively fosters gender equality by conducting regular gender audits, maintaining CCTV surveillance, and employing vigilant women security guards. A dedicated Women Development Cell raises awareness about legal rights among female students, encouraging their active participation in both extra-curricular and co-curricular activities. The campus features well-equipped common rooms, sanitary napkin dispensers, and incinerators in girls' washrooms, ensuring comfort and convenience.

Environmental sustainability is a key focus, supported by initiatives such as waste management education, tree plantation drives, and campaigns to reduce plastic use. The college installs automatic sensor taps for water conservation and promotes public transport use to minimize the carbon footprint. Accessibility for differently-abled students is ensured through wheelchair accessibility, Braille-equipped elevators and washrooms, and provisions for extra exam time and scribes as per University guidelines. The college celebrates diversity through cultural events and commemorations like National Minority Day and Constitution Day, fostering an inclusive campus environment.

Legal education at HVPS College of Law integrates practical experience with academic learning. Students engage in blog writing on contemporary legal issues, enhancing analytical skills and independent thinking, with their work published on the college website. Annual legal aid camps provide free assistance to economically disadvantaged individuals, offering students practical experience in client interaction and case counselling under professional guidance. The college enriches students' legal understanding through field visits to courts, police stations, and judicial academies, complemented by webinars, seminars, and workshops covering diverse legal topics. Strategic MOUs with organizations support internships and placements, while moot courts and client counselling competitions develop essential legal skills.

In summary, HVPS College of Law stands out for its holistic approach to legal education, emphasizing practical skills, ethical values, and social responsibility, all aimed at preparing students for successful careers in law while promoting broader societal and environmental goals.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	HINDI VIDYA PRACHAR SAMITIS COLLEGE OF LAW
Address	R.J. College Premises, Opposite Ghatkopar Railway Station (W), Ghatkopar West, Mumbai-400086
City	Mumbai
State	Maharashtra
Pin	400086
Website	<a href="http://hvpslawcollege.edu.in">hvpslawcollege.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Mrs. Madhura Kalamkar	091-9326867718	9819777073	022-25150957	hvpslawcollege@gmail.com
IQAC / CIQA coordinator	Amar Salve	091-9619261340	9619261340	022-25150957	amarhvps@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minority institution	Yes <a href="#">minority-certificate-with-translation.pdf</a>
If Yes, Specify minority status	
Religious	
Linguistic	Hindi Linguistic
Any Other	

<b>Establishment Details</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	University of Mumbai	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
BCI	<a href="#">View Document</a>	23-06-2017	24	Applied for Extension of Approval

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	R.J. College Premises, Opposite Ghatkopar Railway Station (W), Ghatkopar West, Mumbai-400086	Urban	0.69	4780.2

## **2.2 ACADEMIC INFORMATION**

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA LLB, Law, FIVE YEARS COURSE	60	CET ENTRANCE SCORE	English	540	317
UG	LLB, Law, THREE YEARS COURSE	36	CET ENTRANCE SCORE	English	360	325
PG	LLM, Law, CRIMINAL LAW BUSINESS LAW	24	UNIVERSITY ENTRANCE SCORE	English	240	139
PG Diploma recognised by statutory authority including university	PG Diploma, Law, IPR	12	ANY GRADUATE	English	50	11
PG Diploma recognised by statutory authority including university	PG Diploma, Law, CYBER LAW	12	ANY GRADUATE	English	50	5
PG Diploma recognised by statutory authority including university	PG Diploma, Law, ADR	12	ANY GRADUATE	English	50	10

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				14			
Recruited	0	0	0	0	0	0	0	0	2	12	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				14			
Recruited	0	0	0	0	0	0	0	0	2	12	0	14
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	0	0	0	0
Yet to Recruit				13

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	11	0	13
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	8		9		17

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	293	21	0	0	314
	Female	321	7	0	0	328
	Others	0	0	0	0	0
PG	Male	66	4	0	0	70
	Female	57	4	0	0	61
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	7	7	0	0	14
	Female	9	3	0	0	12
	Others	0	0	0	0	0
Certificate / Awareness	Male	161	0	0	0	161
	Female	252	0	0	0	252
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	322	225	196	108
	Female	330	291	150	102
	Others	0	0	0	0
Others	Male	63	64	57	17
	Female	72	77	49	18
	Others	0	0	0	0
<b>Total</b>		<b>787</b>	<b>657</b>	<b>452</b>	<b>245</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	National Education Policy, 2020 (NEP) envisions a massive transformation in education through– “an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society, by providing high quality education to all, thereby making India a global knowledge superpower.” The NEP 2020 is founded on the five guiding pillars of Access, Equity, Quality, Affordability and Accountability. It will prepare our youth to meet the diverse national and global challenges of the present and the future. HVPS College of Law truly believes that this policy is going to create quality educators and learners. The
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	<p>institution strives to employ the methods of the new NEP and the same is reflected in its Strategic Plan. HVPS College of Law, being affiliated to the University of Mumbai, has a curriculum designed by the BOS, University of Mumbai. The curriculum boasts a comprehensive approach through which the students of the institution will be able to not just be good lawyers, but also good citizens. The BA-LLB five-year integrated law program includes subjects like Sociology, History, Political Science, Logic, English and Economics in the first two years of their program. Such an inter-disciplinary approach is the specialty of the five-year integrated law program. Any student who pursues such a program is likely to develop an all-inclusive mindset which will enable him/her to be an individual of excellence, good character and sensibility. The three-year LLB program and the last three years of BA-LLB have subjects like Professional Ethics, Environmental Law, and Law and Medicine where non-legal spheres of the society overlap the legal sphere. Apart from the mainstream curriculum, the institution also conducts Value-added Courses on Research Methodology, Human Values and Professional Ethics, Public Speaking and Communication Skills, Impact of AI on Legal Field, etc. The co-curricular and extra-curricular activities of the college also include a multi-disciplinary approach where the students conduct legal aid programs through the college, community services through NSS, outreach programs through DLLE, College Law-fest 'Vidhitaksha', College Cultural Fest 'Etnica' and many more of such activities. All this goes on to show that HVPS College of Law is passionate about making its students excellent lawyers, vigilant citizens and good human beings.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The Academic Bank of Credits (ABC) is a digital repository designed to revolutionize the educational framework of an institution, promoting flexibility and enhancing learning outcomes for students. At its core, ABC allows students to accumulate credits flexibly throughout their academic journey, offering multiple entry and exit points within the structured five-year program. Our college have already taken initiative as per the circular provided and our students are enrolled for Academic Bank of Credits. The ABC initiative aims to foster efficiency among faculty</p>

members while nurturing students to become versatile professionals capable of embracing a multidisciplinary educational approach. Currently, the institution operates on a credit-based system where the five-year program is structured into semesters, totaling 180 credits. The distribution includes 15 credits per semester in the initial four semesters and 20 credits per semester from the fifth to tenth semester, accommodating deeper academic exploration and specialization as students progress. Communication of the ABC initiative has been disseminated institution-wide, underscoring its alignment with the academic ethos and objectives of the Higher Education Institution (HEI). An upcoming training and familiarization program slated for the academic year 2023-24 will prepare stakeholders for the transition and utilization of the ABC system effectively.

**Key Objectives of ABC:**

- 1. Promoting Student-Centric Education:** The institution emphasizes student-led committees with autonomy to shape activities, discussions, and events. These committees span various domains such as NSS, DLLE, Core administration and co-curricular activities like Moot Court, Sports fest and Cultural fest. Peer-learning and mentoring initiatives are encouraged, fostering collaborative and holistic student development.
- 2. Focus on Learner-Friendly Teaching Approaches:** HEI adopts learner-centric methods including simulation activities such as role-plays, brainstorming sessions, group discussions and court visits. An open-door policy facilitates direct communication between students and faculty, ensuring academic concerns are addressed promptly. Moreover, an institutional feedback system along with the Mentor-Mentee Committee allows continuous improvement of teaching practices based on student feedback, enhancing overall educational quality.
- 3. Implementing an Interdisciplinary Approach:** Recognizing law as inherently interdisciplinary, the curriculum integrates subjects like Economics, History, Sociology, and Political Science. Supplementary courses in technology and law, IT and law, and women and law further enrich the interdisciplinary perspective. National Conferences organized around multidisciplinary themes and a flipped classroom approach, where course materials are shared before class, encourage deeper engagement and critical thinking among

	<p>students. 4. Facilitating Student Choice and Career Paths: Post-graduation students are encouraged and supported to pursue diverse careers in policy-making, entrepreneurship, arts, and other fields, highlighting the institution's commitment to producing well-rounded professionals. In conclusion, the Academic Bank of Credits represents a forward-thinking initiative aimed at enhancing educational agility, empowering students, and aligning educational practices with contemporary demands. By fostering a dynamic learning environment that values interdisciplinary approaches, student autonomy, and career flexibility, the institution aims to prepare graduates not only for professional success but also for impactful contributions across various sectors of society.</p>
<p>3. Skill development:</p>	<p>The college organises various activities like moot court, client counselling, debate, parliamentary debate, extempore etc. which helps in development of vocabulary, analytical thinking, presentation and other skills amongst the students. For imparting practical knowledge, the students are taken to various visits like police station visit, jail visit, juvenile home visit, visit to judicial academy, court visit etc. The students have subjects like practical training and DPC in their curriculum which help them in getting a practical insight into law. The college has a very active placement cell and has also appointed a placement officer to aid the students. Towards this goal the institution formulates a strategic plan at the commencement of each academic year. The college has various forums and clubs which organise various events through the students that in turn help them in their skill enhancement. The college also organises guest lectures in various areas of Law for skill enhancement of the students. The institution also conducts various Value-added courses to enhance their intellectual, social and communication skills.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college effectively integrates the Indian Knowledge System into its curriculum by offering law courses in Indian languages and incorporating cultural elements. This bilingual approach enhances comprehension for students from various linguistic backgrounds and deepens their understanding of legal concepts through a cultural perspective. Courses on personal laws, such as Hindu and Muslim law, are taught with a focus on their cultural contexts, while</p>

teachings from India's great epics provide value-oriented legal education. Although English is the primary medium of instruction, the college supplements this with vernacular explanations, likely in Marathi, ensuring all students can grasp the material effectively. Students are encouraged to write their papers in Marathi, reflecting the institution's support for regional language proficiency. The college also celebrates linguistic and cultural heritage with events such as Marathi Rajya Bhasha Diwas, Hindi Diwas (Minority Day), and the annual cultural fest ETHNICA, emphasizing the importance of diversity and reinforcing its commitment to integrating the Indian Knowledge System into its legal education framework. Additionally, the college conducts online lectures, special guest lectures, and various value-added courses through online mode. Furthermore, HVPS College of Law highlights India's significant contributions to global legal systems in its courses. Topics such as Indian Logic, Sociology, Indian Legal History, Jurisprudence, habeas corpus, and legal aid are traced back to their origins in India, emphasizing the country's historical role in shaping modern legal practices. The college is well-equipped with the necessary infrastructure and human resources to deliver these courses both in-person and online, ensuring a comprehensive education that aligns with the goals of the New Education Policy. This integration ensures that students not only learn the law but also appreciate India's rich legal tradition and cultural heritage.

5. Focus on Outcome based education (OBE):

The Mumbai University has implemented a comprehensive continuous evaluation system, initially with the 100 Marks Pattern and subsequently introduced 60-40 and 75-25 evaluation patterns. This system monitors students' performance throughout the academic year, combining assessments from written and practical examinations to measure progress against learning outcomes. Faculty meetings regularly analyze criteria such as Result Analysis, Feedback, and placements to gauge student achievement. The college fosters student engagement through various activities like Debate, Quiz, Moot Court, and Parliamentary Debate, Elocution, Essay writing which serve as indicators of learning outcomes. Co-curricular and extracurricular participation also contributes to overall assessment,

with teachers considering these aspects alongside academic performance. Recognitions, awards, and endowments are awarded to successful students, reinforcing a commitment to holistic development. The institute adheres to the Academic Calendar of its affiliated university, with subject teachers maintaining Academic Diaries and preparing Semester-Wise evaluation Reports. An Internal Examination Committee reviews evaluation reports, while stakeholder feedback informs the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). The Placement Committee oversees students' progression to higher studies and placement opportunities, ensuring a comprehensive approach to student development and assessment. The college is committed to implementing OBE in alignment with the NEP framework outlined by the University of Mumbai. This student-centric approach ensures that every course and academic event organized by the institution is designed with specific, well-defined, and measurable learning objectives. The college's Internal Quality Assurance Cell serves as an incubation centre for generating innovative teaching practices and supports a culture of continuous improvement in curriculum, pedagogy, assessment, and student support. By providing a conducive learning environment equipped with modern facilities such as tech-enabled classrooms, computer labs, and a comprehensive library, the college aims to empower students to excel in their chosen fields and prepare them for dynamic professional challenges in the legal domain and beyond.

6. Distance education/online education:

In compliance with the guidelines set by the Bar Council of India, which stipulates that law courses must be conducted full-time and cannot be offered in online or distant modes, our institution has structured its educational offerings accordingly. We have designed diploma, short-term, and certificate courses in a hybrid format that integrates both online and traditional teaching methods. This hybrid approach not only provides flexibility for our students but also maintains rigorous educational standards. Our faculty members are equipped with training in ICT tools, enabling them to create engaging and interactive learning environments. Additionally, we have implemented robust systems for conducting online

assessments, ensuring efficiency and fairness in evaluation. Aligned with the principles of the National Education Policy (NEP) 2022, our institution is committed to enhancing digital literacy among students. We offer training sessions on navigating online databases, accessing e-journals and eBooks, and preparing for competitive exams through digital platforms. Despite the challenges posed by the COVID-19 pandemic, we swiftly adapted by leveraging platforms such as Zoom and Google Meet for effective learning management. Internal assessments were seamlessly conducted online using Learning Management Systems, thereby minimizing disruptions to our educational processes. Furthermore, we maintained student engagement through a series of online initiatives including webinars, guest lectures, and competitive events like the moot court competition, law fest VIDHITAKSH. These efforts reflect our unwavering dedication to providing uninterrupted education and fostering academic excellence during these unprecedented times.

### **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	We are underway to set up an Electoral Literacy Club (ELC) in the college.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Students and the faculty members from the extension units like NSS and DLLE are appointed as members of ELC. The committee is inclusive and they plan activities for promoting voters registration.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Our NSS Unit has organized a Voter's Awareness Programme where students from the unit campaigned about the rights and responsibilities of voters in areas in and around the college. This also aimed to help people understand the importance of ethical voting and to encourage their participation in the voting process.
4. Any socially relevant projects/initiatives taken by	The college is well aware and respects the democratic

<p>College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>values of the nation. Voting being the major steppingstone towards the attainment of democracy, the college promotes and encourages the voting process by creating content over the college YouTube channel regarding the voting rights of citizens who are above the age of 18 years. The college also has uploaded the same video over the college website for better dissemination of the information.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The college has adopted significant measures to register the eligible students as voters. The college website has links to Voter ID Registration and apps for the same, which smoothens the process of registering the students. The process and the importance of it are also explained by the faculty to the students through interactions during lectures and other events. The same are also discussed and suggested by the mentors during the mentor-mentee meetings.</p>



## Extended Profile

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### 1 Students

#### 1.1

*Number of students year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
787	657	452	245	163
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

#### 1.2

*Number of outgoing/ final year students year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
197	81	45	49	01
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

*Number of full time teachers year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	06	05	05
File Description		Document		
Institutional data in the prescribed format		<a href="#">View Document</a>		

#### 2.2

*Consolidated number of Full time teachers worked in the institution during last five years (without repeat count).*

**Response: 14**

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3 Institution

#### 3.1

*Total expenditure excluding salary year wise during the last five years (INR in lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
116.834	90.393	43.402	37.934	54.762

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

*The Institution ensures effective curriculum delivery through a well planned and documented process.*

##### **Response:**

Hindi Vidya Prachar Samiti's College of Law is a professional college imparting legal education with an aim to produce eminent legal luminaries in the society. The college is affiliated under the University of Mumbai and presently runs U.G. and P.G. level courses such as the- 3 years LL.B., 5 years BLS., LL.M. and P.G. Diploma Courses.

The college takes maximum effort to strengthen the effective delivery of the curriculum in a classroom environment. The mode of teaching is a good balance of verbal instructions and audio-visual aids. All online and certain offline lectures are supplemented with power-point presentations, and the files are shared with the class for future reference. Pre-reading material has also been shared whenever necessary. We thus cater to the learning styles of all students.

The list of recommended books is informed to the students at the beginning of the semester in the orientation or introductory lectures. During the course of the semester, reference material is made available by issuing books from the library as well as providing access to e-resources.

The lectures across the semester are uniform as per units and difficulty level of content. A window of at least 30 days is kept between completion of lectures and commencement of exams as per the guidelines of the CBCGS Evaluation pattern issued by the University of Mumbai. Adequate time is allotted for revision lectures and doubt clearance before the exams.

##### **Modalities Adopted:**

1. Teaching plan is prepared in advance
2. Principal reviews implementation of academic plans and coverage of syllabus
3. Discussion on recent judgments and current topics in and outside class
4. Use of ICT like desktops, projectors, digital attendance etc.
5. Guest lectures, workshops and various other skill development activities are organized.
6. Legal aid activities, interactive sessions, client counselling, legal quiz, parliamentary debates, hands on activities and group discussions organized.
7. Visits to Jail, Police Stations, Courts and chambers.

8.Competitions and training programs conducted.

10.Written tests, group discussions, open book tests, mini research, tutorials, assignments, Viva-Voce.

11.Compulsory attendance policy helps in effective implementation of the curriculum

12.Interdisciplinary approach in teaching and learning

Action Plan:

In addition to the above courses and co-curricular activities the college aims to organize certain certificate courses on relevant topics of law. Law being a professional course we need to be abreast of time. We aim to bridge the gap between curriculum so prescribed and requirement of profession and industry by offering the certificate courses on subjects like Human rights, ADR, Forensic Science, etc. and also some training programs which will be beneficial for them in their professional world such as course on Logic and Law, Presentation Preparation using Microsoft software, etc. The college is quite successful in this direction by already successfully running the Diploma Courses where not only students of the college but also students of different institutes and fields have joined the course. The syllabus, duration and examination pattern of these programs are also notified to the students well in advance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2

*The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation(CIE).*

**Response:**

The HVPS College of Law is affiliated to the Mumbai University, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The University Academic Calendar divides the academic year into two terms corresponding with odd and even semesters. The University of Mumbai Manual for Choice Based Grading and Credit System (CBGCS) has laid down the guidelines for Internal and External evaluation. It has described in detail the components of Internal Examinations. The same is communicated to the students through notices. The internal assessment is carried out in a systematic manner for theory and practical papers. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the college. Thus, students know about the dates of tests, viva, submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of court visits, chamber visits, police visit and moot court are notified to the students well in advance.

For internal assessment of theory paper – there are mostly three components adopted by the teachers that

are periodical tests, viva and submission of assignment.

- The question papers are prepared at the college by individual faculty/ faculty members teaching the same subject with reference to old question paper/question bank/book followed by faculty members.
- Answer sheets are evaluated and checked answer sheets are shown to the students.
- Assignments topics are allocated by faculty teaching the subject and are put in college notice boards.
- Viva is taken on relevant case studies related to the subject which are allotted to the students beforehand.
- A comparative evaluation of student's performance is carried out.
- For internal assessment of theory paper – there are mostly three components adopted by the teachers that are periodical tests, viva, submission of assignment and power point presentation.

For internal assessment of practical paper – there are different components adopted in every semester of the different courses. It comprises of:

Programme	Subject	Components
Semester 1 of LL.B. and Semester 5 of BLS. LL.B.	Practical Training 1	Police Station Visit, Report writing and viva
Semester 2 of LL.B. and Semester 6 of BLS. LL.B.	Drafting and Pleading Paper 1	Written paper on various types of drafts
Semester 3 of LL.B. and Semester 7 of BLS. LL.B.	Practical Training 2	Jail Visit, Report writing and viva
Semester 4 of LL.B. and Semester 8 of BLS. LL.B.	Drafting and Pleading Paper 2	Written paper on various types of drafts
Semester 5 of LL.B. and Semester 10 of BLS. LL.B.	Practical Training 3	Moot Courts, Court Visits and Chamber visits along with reports
Semester 6 of LL.B. and Semester 10 of BLS. LL.B.	Drafting and Pleading Paper 3	Written paper on various types of drafts

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

*Number of elective/options courses offered by the institution during followed during last five years.*

**Response:** 90

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Minutes of Board of Studies meeting clearly specifying details of elective/option courses with course content	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, constitutional and Human Values, Environment & Sustainability and other value framework enshrined in Sustainable Development goals into the Curriculum.*

#### Response:

##### 1. PROFESSIONAL ETHICS

COURSES AND SEMESTERS	TOPICS	SUBJECT DETAILS
Semester-I of LL.B. and Semester-V of BLS. LL.B.	Professional Ethics, Bar and bench relations and Professional Accounting System.	Practical Training I
Semester-I of LL.B. and Semester-VII of BLS. LL.B.	Legal Service Authorities Act and Legal Aid Service, 1987	Practical Training II

##### 1. GENDER

COURSES AND SEMESTERS	TOPICS	SUBJECT DETAILS
Sem-I & IV of BLS/LL.B.	Literature related to Women Empowerment	English I & II
Sem-I of BLS/LL.B.	Emancipation of Women	History
Sem-II of BLS/LL.B.	Social Stratification including Gender, marriage and family.	Sociology

Sem-II of LLB and Sem-VI of BLS/LL.B.	Crime against Women	Law of Crimes
Sem-II/III of LLB and Sem-V/VI of BLS/LL.B.	Women Rights under the Personal Laws	Family Law I & II
Sem-IV of LLB and Sem-VIII of BLS/LL.B.	Criminality of Women	Criminology and Correctional Administration
Sem-VII of LLB and Sem-IX of BLS/LL.B.	Human Rights and Women	Public International Law
Sem-VII of LLB and Sem-IX of BLS/LL.B.	Maternity Benefit Act 1961	Labour and Industrial Relations II
Sem-VI of LLB and Sem-X of BLS/LL.B.	Social Legal Status of Women and Children	Law Relating to Women and Children
Sem-VI of LLB and Sem-X of BLS/LL.B.	Sexual Assaults	Law and Medicine
SEM I of LL.M.	Gender Related Issues	Law and Social Transformation

## 2. Environment and Sustainability

COURSES AND SEMESTERS	TOPICS	SUBJECT DETAILS
Sem-III of BLS/LL.B.	Carbon Credit	Political Science III
Sem-II of LLB and Sem-VI of BLS/LL.B.	Awareness about the need of environment protection, sustainability and future goals	Environmental Law
Sem-V (3 Years LL.B.) and Sem-IX (5 Years B.L.S./LL.B.)	Human Rights and Environment	Public International Law and Human Rights

## 3. Constitutional and Human Values

COURSES AND SEMESTERS	TOPICS	SUBJECT DETAILS
Sem-I of BLS/LL.B.	Constitutional Developments and Making of the Constitution	History
Sem- of BLS/LL.B.	Definition of State and Sovereignty, Indian Constitution.	Political Science I, II & III
Sem- of BLS/LL.B.	Court System under the Constitution of India	History of Courts
Sem-I (3 Years LL.B. Sem-V and 5 Years B.L.S./LL.B.)	Deals with basic Human and fundamental rights of labourers preventing them from being exploited.	Labour and Industrial Relations I & II
Sem-II (3 Years LL.B. and Sem-VI (5 Years B.L.S./LL.B.)	Deals with objectives and nature of the Constitution. Its core values and beliefs.	Constitution Law
Sem-III (3 Years LL.B. and Sem-VII (5 Years B.L.S./LL.B.)	Basic Constitutional Principles	Administrative Law

Sem-V (3 Years LL.B.) and Sem-IX (5 Years B.L.S./LL.B.)	Law that governs the relationship between the states internationally and talks about the basic human rights.	Public International Law and Human Rights
LL.M. Sem-I	Nature, scope and purpose of Indian Constitution.	Indian Constitutional Law
LL.M. Sem-II	Law related to violation against the weaker sections	Collective Violence and Criminal Justice System

The 17 Sustainable Development goals (SDG) that has been recognized by the United Nation has also been promoted through the well drafted course curriculum. The SDG goals reflected through all the courses taught majorly Political Science, Sociology, Constitutional Law, Public International Law, Human Rights, Labour Law, Environmental Law, etc.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Constitutional and Human Values and Professional Ethics in the Curriculum	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2

*Percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc., during last five years.*

**Response:** 59.03

*1.3.2.1 Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc., year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
56	55	53	52	52

*1.3.2.2 Number of Courses offered across all programs year wise during last five years.*



2022-23	2021-22	2020-21	2019-20	2018-19
101	101	93	80	79

File Description	Document
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	<a href="#">View Document</a>
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>

### 1.3.3

*Percentage of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year).*

**Response:** 51.33

*1.3.3.1 Number of students undertaking Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc., during the latest completed academic year.*

**Response:** 404

File Description	Document
Sample Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead.	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Program and course contents that specifies components mentioned in metric 1.3.3 as approved by BOS	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**1.3.4**

*Number of certificate / value-added courses / Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM / e\_Pathshala/ NPTEL and other recognized platforms(without repeat count)where the students of the institution have enrolled and successfully completed during the last five years.*

**Response:** 23

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Structured feedback for curriculum and its transactions is regularly obtained from stakeholders like Students, Teachers, Law firms, Judges, Sr. Counsels, Employers, Alumni, Civil Societies, Academic peers etc., and Feedback processes of the institution may be classified as follows:-*

**Response:** A. Feedback collected, analysed, action taken & communicated to relevant body and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Feedback analysis report submitted to appropriate committee/bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis and its report to appropriate committee/bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 82.92

##### 2.1.1.1 *Number of students admitted year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
300	266	240	89	100

##### 2.1.1.2 *Number of sanctioned seats year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
360	300	300	120	120

#### File Description

#### Document

Provide the relevant information in institutional website as part of public disclosure

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Document relating to sanction of intake as approved by competent authority of the affiliating University

[View Document](#)

Admission extract signed by the competent authority (only fresh admissions to be considered)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against seats reserved for various categories (SC, ST, OBC etc.) as per applicable reservation policy during the last five years ( exclusive of supernumerary seats).*

**Response:** 87.95

**2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
122	120	94	35	45

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
122	122	122	62	62

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1**

*The institution recognises multiple intelligences of students and creates policies and programs for all kinds of learners. The institution assesses the learning levels of the students and organises special Programmes /policies for different levels of learners.*

**Response:**

The Hindi Vidya Prachar Samiti's College of Law is student centric institute and believes in delivering the best to the students. The principal along with the teachers of the college individually takes care about the needs of each student and assist them in achieving newer heights. Students who take admission in this college are of diverse social, cultural and economic backgrounds. They have multiple intelligences involving academic merit, communication and writing skills or other extracurricular activity. This is identified by the teachers through their daily interaction with the students. The students are encouraged to get involved in different activities as per their skill and interest arenas. Like to site an example, on 12th March, 2023 the students participated and won Best College Trophy in the cultural festival named "Elysium" organized by MKLM's B.L. Amlani College of Commerce and Economics in collaboration with the Unit of Department of Life Long Learning and Extension, University of Mumbai. In this event, the student participated in varied nature of events and won prizes.

The course coordinators of each course also monitor the performances of the students through their internal assessment tests and final semester marks. Basing on the same a categorization is made between fast learners and slow learners. Students who are considered fast learners are motivated by the college to actively participate in inter-collegiate competitions. Their participation fees are refunded by the college. Also, to encourage them the college motivates them to write legal blogs for college website. And among them some are chosen as student mentors for the junior classes. Few initiatives that are taken up by college to bring the slow learners at par with the other students are:

- **Conduction of Remedial Lectures-** The remedial lectures are arranged for the students if the teacher perceives that the topic is difficult to be grasped by the slow learners in first attempt and they will require a revision for the same.
- **Value Added Courses-** The college has introduced 19 value added courses this year to enhance the learning of the students. For example, few students struggle a lot with the English speaking and writing. Therefore, require more guidance and care apart from their regular learning of English subject. Communication and oratory skills being the utmost necessity for an advocate needs to be improved at an early age. Therefore, a Certification Course on Communication and Writing skills was initiated.
- **Special sessions taken for Research guidance to Post Graduate Students-** Apart from regular supervision of dissertation by the Supervisor, multiple one to one session is conducted with slow learners by the LL.M. faculties to assist and guide them step by step. Reviewal of their work is done more frequently than the fast learners.
- **Encourage to participate in intra-college competitions-** The slow learners who at times have low self-esteem are motivated to participate in intra-college competitions as it can a major tool in building their confidence.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2

*Student- Full time teacher ratio Data requirement:*

- *Total number of Students enrolled in the Institution.*
- *Total number of full time teachers in the Institution.*

**Response:** 56.21

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	<a href="#">View Document</a>
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1

*Student centric methods, such as experiential learning, participative learning, peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experience and teachers use ICT-enabled tools including online resources for effective teaching learning process.*

#### **Response:**

The Hindi Vidya Prachar Samiti's College of Law has given immense importance to the learning process of the students. To accomplish this, a student centric approach for learning has been adopted, like:

#### **Experiential learning**

- **Learning through Legal-aid camps-** Legal aid camps are organized for providing the students with a real time experience of meeting clients. Alumni of the college, who are practising advocates are invited to counsel the people who comes to seek legal advice for their problems. The students observe the Client Counselling process, communication techniques and legal advice rendered.
- **Field Visit-** The college takes initiative to take the students for visits to jail, police station, court rooms, etc. These places are core to legal learning as one can observe the entire mechanism and process by themselves.
- **Internships-** The students are encouraged to go for internships under practising advocates of Bombay High Court or Sessions Court and also in law firms, companies and NGOs.

#### **Participative learning**

- **Members of Boards/Committees-** The students engage themselves in committees and boards of the college which enhance their leadership skills, communication skills, research skills.



- **Participation in Seminars, Workshops, Conferences and other competitions-** The students participate in various seminars, workshops, conferences and other competitions in and outside the college. Through this they get an opportunity to learn and develop their organizational skills and analytical skills.

### **Peer Learning and Team Teaching**

The college encourages the peer learning process by adopting flipped classroom methods. This process leads to discussions and thus generating newer ideas and knowledge. Team teaching is also a part of the college's curriculum in which faculties well-versed in different arenas collaborate with one another and design the teaching technique for one particular subject. This helps the students to get a specialized knowledge.

### **Case Law Method and Problem-solving Methodology**

Since case law method plays a vital role in the legal field, the college encourages the students to do case study during their research work. This helps to gain practical understanding of the knowledge they theoretically attain. The problem-solving ability of the students is enhanced through the analytical questions in internal assessment tests and participation in Moot Court, Parliamentary debate, Client counselling competitions, etc.

### **Use of ICT-enabled Tools**

The college is technologically well-equipped with requisite ICT tools which enables an effective teaching-learning process. Teachers adopt innovative methods of teaching with the help of audio-visual aids like projectors, screens, monitors, microphones and speakers in classrooms, video-conferencing room, seminar halls and auditorium. which enables method of learning. Even during the Covid 19 pandemic, the college ensures smooth facilitation of the teaching-learning process through subscription to Zoom accounts.

The college library has subscribed to e-resources like Manupatra, AIR etc. which helps the students in self-learning. There is also subscribed plagiarism software available in college for research purpose. The college is also well equipped with adequate number of desktops for both the teachers and students. The usage of the same at different times enables a smooth teaching learning phenomenon.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2

*The institution adopts effective schemes for mentoring students through teacher mentors and student mentors to address academics and student-psychological issues.*

#### **Response:**

The guidance and motivation of a mentor plays a strong role in enhancing the academic performance and growth of a student. Hindi Vidya Prachar Samiti's College of Law believes that the budding lawyers of our nation need to be nurtured in every possible way. To ensure that the students benefit through such support and guidance, the college has adopted a well structured Mentor- Mentee System. Its aims to foster collaboration and motivation as teacher- mentors, student- mentors and mentees come together to understand and solve the problems that students often face during their academic journey. To achieve this efficiently, the college has adopted a Mentor- Mentee System, under which mentors helps the students to overcome their psychological, academic and professional hurdles. Each of the faculty members, including the principal, are allotted a number of students mentees. The mentors make sure to develop a comfortable and sound mentor-mentee relationship which will boost the growth and upliftment of each mentee.

- **Teacher Mentorship-** At the beginning of every academic session, teacher mentor and mentee allotment list are released by the college. Soon after the mentor conducts his first meeting with his mentees. This meeting acts as an ice-breaking session between the mentees and the teacher mentor. Second meeting is conducted during the mid of every session to take updates from the mentees regarding their academic performances and participation in college activities. The mentors also help the students with their grievances and offer appropriate guidance regarding the same. Between this period, the mentor closely monitors the challenges that his/her mentees face and offers solutions and necessary guidance to help the mentees. Given the tender age of the students, beyond academic challenges, they sometimes go through several psychological issues which might then impact their health and wellbeing. The mentors take the responsibility of understanding the nature of the mentees' problems and escalate the matter to the relevant authority wherever required. In certain cases, after understanding the gravity of the situation, the mentor passes on the matter to the institutional physiological expert who then counsels the students. Also, the teacher mentors bring to the attention of and have discussions with the principal on the problems that their mentees face.
- **Student Mentorship-** In addition to the teacher mentors, the college also allots student mentors to each student. These student mentors are either students in the senior years or the alumni of the college. The student mentors guide their juniors in identifying their areas of interest, encourage and guide them in participating in intra and inter collegiate competitions, help them in making

suitable career choices, provide the mentees with contacts to pursue internship and guide them in the preparation for future entrance exams and competitive exams. The student mentors also conduct meeting with their mentees at regular intervals and highlight the problems that the mentees face to the teacher mentors.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
List of Active mentors	<a href="#">View Document</a>
Provide Link for Additional Information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

*Percentage of full time teachers appointed against the number of sanctioned posts.*

**Response:** 100

2.4.1.1 *Number of Sanctioned Posts as on latest completed academic year.*

Response: 14

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

*Percentage of full time teachers with Ph. D. / LL.D during the last five years.*

*(consider only highest degree for count)*

**Response:** 7.14

2.4.2.1 *Number of full time teachers with Ph.D./LL.D during the last five years.*

Response: 01	
File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of faculty having Ph.D./LLD with particulars of the degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copies of Ph.D./LLD awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.3**

*Average teaching experience of full time teachers (Data for the latest completed academic year in number of years).*

**Response:** 6.21

**2.4.3.1 Total experience of full-time teachers**

Response: 87

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.4.4**

*Percentage of full time teachers working in the institution throughout during the last five years.*

**Response:** 42.86

**2.4.4.1 Number of full time teachers worked in the institution throughout during the last five years:**

Response: 6	
File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

*Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation along with prevalence of mechanisms to deal with internal exam related grievances which is transparent and time-bound.*

#### Response:

The Hindi Vidya Prachar Samiti's College of Law has a well-planned internal assessment mechanism for every academic programme. The mechanism is designed in a manner which reflects the students' understanding of the subject while also enhancing their ability to be creative and innovate.

The modalities that are commonly adopted for theory papers are MCQ tests, assignment submissions, viva-voce, power point presentations. In the academic year, 2022-2023 two more innovative modalities were introduced, that is, essay writing and group presentation. The rationale behind adopting such components to test the students is that they will promote critical legal thinking, enhance communication and oratory skills, and nurture within them a spirit of team work.

For the practical papers, the modalities are mostly in the form of field visits like visit to police station, jail, court rooms and chambers. Written tests are also conducted for the subject of Drafting, Pleading and Conveyancing and on Moot Court sessions.

For the LL.M. programme, the University suggests several internal assessment components as part of the third semester practical paper. The college adopts a few out of them which includes seminar paper writing, classroom teaching, case analysis and book review. The components are thoughtfully chosen to enhance the students' teaching and research aptitude.

The internal assessment of each semester is done before the conduct of semester end examinations. The college has adopted a transparent method of the internal assessment process. To achieve this, the students are informed well in advance the dates and details of the internal evaluation in the classroom and also through notices that are displayed on the college notice board. There are times when students due to unavoidable circumstances fails to attend the internal assessment exam and they request the authority for a re-examination, the college understanding the genuine cause conducts a re-examination for the students. Before the students take their test, they are given a clear idea about the bifurcation of the total marks allotted for internal evaluation. The components on which they will be tested and the marks for each component is conveyed to the students through notices.

The University of Mumbai, to which the college is affiliated, does not allow the disclosure of the marks of the internal assessment till the results of the corresponding semester is declared. However, after the conduction of the internal assessment, the subject teachers make sure that they discuss the questions and answers of the test in detail with the students. They ensure that the students get clarity regarding the points of improvement. It is also seen that not only the subject teacher, but also other teachers evaluate the students in the case of components like presentations and group discussions. The teachers, after such sessions, provide their feedback to the students. Feedback is also provided by the subject teachers on assignments that are submitted by students. In LL.M. Course, external examiners are invited to evaluate the students during the viva-voce examination and submission of their Dissertations and Interdisciplinary Projects.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*The institution has stated learning outcomes (Program and Course outcomes)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution.*

#### Response:

The Hindi Vidya Prachar Samiti's College of Law being affiliated to the University of Mumbai has the same Programme and Course outcomes designed by the University of Mumbai for their BLS LL.B., LL.B. and LL.M. curriculum. The college also maps the Programme Outcomes with the Course Outcomes after a careful analysis the same. The college also envisages the same vision and mission and the same is disseminated in the following ways:

- The college mandatorily uploads the University prospectus and syllabus which contains its Programme and Course Outcomes on the college website and also maintains a hard copy of the same in the college library. The website is open to all and thus can be accessed by staff and students at any point of time. After careful analysis and discussion with the principal, academic planning, academic events, internal assessment components, field visits of the year are planned and designed taking into account the programme and course outcomes.
- The students are made aware of the programme outcomes during their Induction Programme which is organized before the commencement of the first year. Also, the course coordinators for each course take the initiative to disseminate the course outcome to their students in the respective semesters. While taking up elective papers the teachers provide guidance to the students by mentioning the outcome and prospects so that they can make an informed choice as per their interest and career prospects.
- The college takes remarkable initiatives to thoroughly attain the programme and course outcomes

by conducting the courses through qualified faculty members and offering a few papers in full or in part through experts in the field. The marks attained by the students in the internal and external examination is a parameter through which the college is able to self-analyse the attainment of the programme and course outcomes.

- The students' participation and achievements in several inter and intra college competitions under the DLLE (Department of Lifelong Learning and Extension) or otherwise also reflects the attainment of such outcomes. Students also participate in several co-curricular activities like moot court, client counselling, legal drafting, parliamentary debate, and also in extra-curricular activities related to sports and art within the college and outside. These promote the attainment of the programme and course outcomes.
- The college also organizes events in line with the programme and course outcomes of the University. For example, courses like Constitutional Law are not only taught in the class but to achieve the course outcomes in their truest sense, the college also organizes events like webinars, seminars and value-added courses on related topics by experts in the field like judges, advocates and scholars. The feedback received from the participants after the completion of such events, mark the attainment of the programme and course outcomes.
- The survey of student and alumni achievements done by the college also gives an understanding of the achievement of the outcomes. The students of the college have shown remarkable success in the field of litigation, academics and sports.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Past link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Pass percentage of Students during last five years.*

**Response:** 95

*2.6.2.1 Total number of final year students who passed the examination year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
169	78	43	47	01

<b>File Description</b>	<b>Document</b>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Certified report from the Affiliating University indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	<a href="#">View Document</a>
Annual report of Institution highlighting the pass percentage of students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<p><b>2.7.1</b></p> <p><b>Online student satisfaction survey regarding teaching learning process</b></p> <p><b>Response: 3.85</b></p>	
<b>File Description</b>	<b>Document</b>
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs).*

**Response:** 0

*3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Provide the relevant information in institutional website as part of public disclosure

[View Document](#)

List of funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount.

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

E-copies of the sanction letters of award for research, endowments, Chairs sponsored by non-government sources

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 3.1.2

*Seminars/conferences/workshops conducted by the institution on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development, Frontier/ contemporary areas researches in law and judicial trends etc. during the last five years.*

**Response:** 57

**3.1.2.1 Number of Seminars/conferences/workshops conducted on conducted on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development, Frontier/contemporary areas researches in law and judicial trends etc. by the institution year wise during last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
30	09	08	07	03

File Description	Document
Report of the Seminars/conferences/workshops conducted by the institution with relevant photos and/or videos (if any)	<a href="#">View Document</a>
List of Seminars/conferences/workshops conducted by the institution	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.1.3

**Funded Seminars/ Conferences /workshops.**

**Response: 0**

**3.1.3.1 Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs).**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Income expenditure statement highlighting the funding received from the granting agency	<a href="#">View Document</a>
Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.2 Research Publications and Awards

#### 3.2.1

*Percentage of teachers recognized as research guides.*

**Response:** 0

3.2.1.1 *Number of teachers recognized as research guides during last five years.*

Response: 00

File Description	Document
Upload copies of the letter of the affiliating university recognizing the institution's faculty as research guides	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.2.2

*Number of papers published per teacher in the Journals notified on UGC website during the last five years.*

**Response:** 0.64

3.2.2.1 *Number of research papers in the Journals notified on UGC website during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
03	02	00	00	04

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List and links of the papers published in journals listed in UGC CARE list and	<a href="#">View Document</a>
Link to the institutional website where the first page/full paper (with author and affiliation details) is published	<a href="#">View Document</a>
Link re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.2.3

*Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years.*

**Response:** 0.57

*3.2.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
04	00	02	01	01

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of chapter/book with the links redirecting to the source website.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
E-copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3 Extension Activities

#### 3.3.1

*Institution's Legal aid/community services and Outcomes of extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues, holistic development, and awards received, if any.*

*(Showcase at least four case studies to the peer team).*

#### Response:

Law is the outcome of societal happenings. Therefore, the college believes that real education can only be rendered to students, if they have empathy towards the society. In view to this, the college arranges several activities which are extended towards the neighbourhood community.

- **DLLE Activities** - The Department of Lifelong Learning and Extension (DLLE) of our college actively works for societal development throughout the year. In one of the instances, the unit of our college has shown gratitude towards the efforts of Mumbai Police who work hard for maintaining law and order in the society. The prime agenda of this community work programme was the distribution of health and hygiene kits to all police officers working under the jurisdiction of Chiragnagar Police Station, Ghatkopar. This is the small token of appreciation for their philanthropic work which they are doing continuously. In another instance, on the event of World Health Day the DLLE unit of the college in collaboration with Surana Sethia Hospital and Research Center has organized a Free medical check-up camp which turned out to be beneficial for many nearby crowds along with the staffs and students of the college.
- **Community Engagement Club Activities** - Effort has also been taken to serve the society through the Community Engagement Club of the college. The college conducts several activities under this club like in one occasion, students along with the faculties visited an orphanage named Monfort Children's Home in Borivali, Mumbai. In the orphanage the students met and spent a whole day which the small children who stayed in the home, interacted with them, performed skit

and role play before them through which the club made an attempt to make them aware of the different human rights and also about the Indian Constitution.

- **Activities under the Women Development Cell-** This cell organizes several awareness camps in which they educate the community regarding women safety and health. One such event was organized on 10th to 12th April, 2023 by the Cell in collaboration with Kartavya Charitable Trust. The topic of the session was ‘Menstrual Health and Hygiene’. In this event the experts discussed on the importance of maintaining hygiene in daily life and especially during the menstrual days. The team also stated the benefits of using menstrual cups and distributed the same among the female participants. This event was witnessed by the students of various nearby schools and colleges.
- **Legal Aid Programme under the Legal Aid Committee-** Being the students of law it is the utmost duty to address the legal issues faced by the poor and deprived sections of the society. For this purpose, the college every year organizes Legal Aid Camps for the needy people around the area of Ghatkopar. The students take special initiative to campaign about the camp in nearby BMC schools, hospitals and other areas. They meet people, explain them the cause and take registration for the same. These people then visit the college on the day of the event and seek legal help.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 3.3.2

*Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the last five years.*

**Response:** 49

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Geo-tagged Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Detailed list and report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.3

***Students participating in Lokadaalat/Para Legal Volunteering/Pro-bono, PIL etc and the outcomes are evident.***

#### **Response:**

The students of Hindi Vidya Prachar Samiti's College of Law reflect a strong societal consciousness through the initiatives they take for the betterment of the society. Public Interest Litigation is considered as a weapon through which any individual can protect the interests of the general public. It can obligate the legislative and executive body to function in accordance with the constitutional norms. Using this mechanism the students of the college have raised their voice against several societal malice that are required to be curbed. For instance, a student of SYBLS LL.B., Mr. Phillip Thomas filed a petition before the Bombay High Court representing millions of people leaving in Mumbai having respiratory problems. In this petition he prayed before the Court that the State Transport Commissioner be directed to take immediate steps to curb the dust/foul odour spread from open goods transporting vehicles carrying chicken birds/poultry. The outcome of the case was that the court ordered the State Transport Commissioner to take necessary steps to curb the growing menace.

In the second instance, a final year student of LL.M., Adv. Mikhail Dey appeared on the behalf of the petitioner who had filed a PIL against illegal slaughtering of animals in a South Mumbai society. The case was brought before the Bombay High Court and the Court directed the BMC to ensure that no illegal slaughtering of animals takes place in the society. The Court also asked to ensure the environment and hygiene related concerns. In the third instance, another Adv. Abhishek Mishra was co-counsel in a case, where a PIL was filed against the discriminatory order/ directions issued by Secretary of Maharashtra whereby only the vaccinated people were allowed to travel through local train, enter the malls or go to offices. The Contention was that the orders were against the guidelines of the Central Government and the law that was laid down by the Supreme Court and various High Court. The outcome of the PIL was that the restrictions were removed.

Ms. Sufiya Siddiqui a student SYLL.M. achieved a great success when she was selected as Panel advocate for the Lok Adalat Session held before the Hon'ble Panel Judge, Shri A.V. Pandit, 3rd Jt. C.J.J. D, & J.M.F.C, Ulhasnagar. The other students of the college also keep track of the Lok Adalat sessions and attend them as possible to gain knowledge about the process.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

### 3.4 Collaboration

#### 3.4.1

*Number of functional MoUs / linkages with institutions/ Law firms/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 239

File Description	Document
Summary of the functional linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional linkage/collaboration activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

*The institution has adequate infrastructure facilities for*

*a. teaching - learning. viz., classrooms, laboratories,*

*b. ICT enabled facilities such as smart classes, LMS etc.*

*c. Facilities for cultural and sports activities , yoga centre, games (indoor and outdoor) gymnasium, auditorium etc.*

**Describe the adequacy of facilities within a maximum of 500 words**

#### **Response:**

The Hindi Vidya Prachar Samiti's College of Law, provides adequate infrastructure for enhancing the teaching and learning process of students. It provides finest physical facilities in classrooms and all around the campus. Not only the college maintains the infrastructure on a regular basis but also keeps improving the amenities as per the needs of the modern time. The management conducts meeting with the principal in regular intervals to understand the requirements of the college and makes a best effort to provide a cost-effective and sustainable infrastructure. It also takes special care in providing best amenities for the differently abled students.

The college facilitates with the following physical infrastructures:

#### **Academic Facilities**

- 15 Classrooms equipped with LCD projectors, screens, and microphone systems.
- 02 Seminar Halls with LCD projectors, screens, and microphone systems.
- 01 Moot Court room with a proper set up that replicates the actual Court room to provide a real time experience to the students.
- 01 Conference room with LCD projectors, screens, and microphone systems.
- 01 Legal Aid Room
- All the above are well-ventilated and has an air conditioning facility.
- The College Library with 600 sq. ft. area, has a collection of 2687 books and 05 journals and magazines. There are 12 computer systems that have been set up in the library for the use of students. Library is partially automated using the KOHA library automation system.
- Students can use a separate spacious Computer Lab facility.
- The campus is wi-fi enabled.

#### **Administrative Facilities**

- Principal's office

- Administrative office
- Faculty Staff Room

### Other Facilities

- Lifts with brail facility
- Faculty toilet
- Separate student toilet blocks for boys and girls.
- Separate common room for boys and girls.

The Hindi Vidya Prachar Samiti's College of Law encourages and promotes every kind of cultural, sports and yoga related activities. The college organises the annual cultural fest- Etnica and celebrates special days like Marathi Diwas, Guru Purnima, Shivaji Jayanti and many others with a lot of enthusiasm and vigour. On those occasions students get ample opportunities to showcase their talents like singing, dancing, role playing, rangoli making and cooking. The college also organises annual sports and enthusiastic students are also encouraged to go out and participate in several State level competitions. Sports kits, t-shirt and shoes are provided from the college as per the players requirements during intercollegiate and other sports events. They are supported by the college through all means. Every year, the college celebrates International Yoga Day, where yoga sessions are organised for the students as well as faculty members and encourages them to practice yoga for their overall well-being.

In order to carry on such activities, the management facilitates the college with ample space, infrastructure and equipment. These are:

- 01 Auditorium (Saboo Hall) with green room facility utilised for cultural functions
- Microphones, speakers, podiums etc. for the conduction of programmes.
- Gymkhana for girls and boys provided with indoor game facilities like chess, carrom, etc.
- Ground for outdoor sports activities
- Separate common room for girls and boys

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs).*

**Response:** 35.9

4.1.2.1 *Expenditure for infrastructure augmentation, excluding salary year wise during last five years*

*(INR in lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
25.040	26.031	22.916	15.618	33.635

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentations should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscription to e-resources and journals are made. The library is optimally used by the faculty and student.*

#### Response:

Hindi Vidya Prachar Samiti's College of Law offers a distinctive collection of resources and facilities required for legal education. The library plays a crucial and indispensable role in enhancing the knowledge and comprehension of legal topics. It functions as a vital hub for students as they can utilize a quiet study space, peruse books relevant to their curriculum or research work, read magazines and newspapers, use the internet, e-databases, and other resources available in digital libraries to improve their knowledge and create a positive effect on their academic performance.

- **KOHA an Integrated Library Management System (ILMS)**- Beginning with KOHA 16.11 version in the year 2018, it was later updated with KOHA 22.05.06 version in 2023 which offers the facility of OPAC (Online Public Access Catalogue) where students and faculty members can search books by title/author's name. KOHA enables effective use of the library resources as it aids in functions like Circulation Service, Patrons Creation, Advance Search, Item Search, Lists creation, Authorities Search, Cataloguing Service, Serials Service, Acquisitions Service and Reports Generation.
- **E-Resources**- Technological advancements have made it possible for students and staff to benefit from copious amounts of data and make effective use of electronic resources. In order to

maximize the use of the available pool of data and ensure easy access to the same, the college library has subscribed to Manupatra and AIR Online database. In addition to these, the college, in accordance with its plan has subscribed to the following e-resources which also include resources that exclusively promote legal knowledge: National Library and Information Services Infrastructure for Scholarly Content (N-LIST), LexisNexis, AIR Manual, SCC Weekly and Law Teller e-magazine. N-LIST database is remotely accessible to students and staff members where user-id and password are shared with users as per their educational needs. LexisNexis cases, literature, laws, Bare Acts are available and can be accessed within the college premises as it was subscribed to IP based access. Similarly, with single user subscription, users can access the All India Reporter (AIR) online database within the library.

- **Journals and Periodicals:** Bombay Case Reporter, Bombay Case Reporter (Criminal), Maharashtra Law Journal, Maharashtra Law Journal (Criminal), Criminal Law Journal, All India Reporter and Law Teller (e-magazine). To inculcate reading habit in students, the college regularly subscribes to the following newspapers: The Times of India, The Hindu, The Indian Express, Navbharat Times (Hindi), Patrika (Hindi) and Loksatta (Marathi).
- **Other facilities-** To ensure optimal use of the library by staff members and students, the college offers lending and reference services, reading room facilities, access to e-resources, Multimedia PCs, research tools (DrillBit Plagiarism Detection Software and open access resources), New Arrivals Display and Newspaper Clipping Service. It maintains registers for students and staff to measure the footfall in the library. It also maintains a record of online usage of resources and issue and return of books. These records help to analyse the visitors in the library and make necessary provisions to encourage more visitors.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the Paste link for additional information	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>

#### 4.2.2

*Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals and legal databases during the last five years (INR in Lakhs).*

**Response:** 2.59

*4.2.2.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
2.74	3.37	3.13	2.03	1.68

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority(relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

*Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection.*

#### Response:

For the smooth conduction of the college activities, availability of IT facilities with good internet connection are of prime importance. This need is well taken care of by college management by providing an array of digital technology facilities. Regular maintenance and update of IT facilities are done in the college. The college computer lab has 30 PCs with 100 Mbps leased lines for internet connectivity. It comes with an extensive selection of licensed system and application software. Every computer is connected to the LAN to ensure seamless execution of computer related tasks. Most of the official work in the college is done with the help of ICT tools.

Following are some basic facilities provided:

- Computers are formatted and updated on a regular basis in order to be able to access and use new software and applications.
- Anti-virus is installed and regularly updated on all the computers to ensure that the computers are efficient and run consistently. The anti-virus software also makes sure that the computers are free from buffering and lagging due to third-party cookies.
- Wi-Fi connectivity is enabled in the principal chamber, office room, staff room, conference room, moot court room and all classrooms. This ensures smooth functioning of administrative and academic activities.
- CCTV is installed all around the campus for vigilance purpose which ensures a safe environment for the students and staff.
- Moot Court room and Video Conferencing Room are equipped with the latest version of computers, laptops, projector, and speaker which aid in the conduct of activities, seminars and conferences effectively.
- The college has a website with the URL <https://www.hvpslawcollege.edu.in/about-hvps/>, where it provides and updates relevant information which can be accessed by anyone.

- Official e-mail IDs are issued for all teaching and non-teaching staff including the Principal. Separate e-mail IDs are also maintained for activities like moot court, placement, magazine. The college has also initiated mail IDs with its own domain name, that is, hvpslawcollege.edu.in, for better coordination and smooth administration.
- Digital Attendance system is used for registering the attendance of every student. This is done by scanning codes in the identity cards. This helps in digitizing the entire process and ensures better record keeping.
- Biometric system is being used for marking the attendance of all the teaching and non-teaching staff which has aided in the complete automation of the process.

Online admissions are carried out with the help of the requisite software which makes the admission process efficient and effortless

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

#### 4.3.2

*Student – Compute/ laptop ratio (Data for the latest completed academic year)..*

**Response:** 24.59

*4.3.2.1 Number of computers available for student use..*

Response: 32

File Description	Document
Stock register/extracts highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Purchased Bills/Copies highlighting the units and expenses incurred for purchase of computer	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

*Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs).*

**Response:** 28.97

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs).**

2022-23	2021-22	2020-21	2019-20	2018-19
37.446	44.240	4.505	6.062	7.215

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.4.2**

*There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*

**Response:**

The college has fixed norms and policies in the regard to maintenance of all physical, academic and support facilities. The Principal of the College takes care of the all the necessary amenities required for the uninterrupted functioning of the college. The IQAC coordinator of the college and the other staffs also puts forward additional requirements if needed, during the meetings. The details about the maintenance of each facility are given below:

- **Halls and Rooms:** It comprises of class rooms, Moot court room, NSS and Legal Aid room, conference room, seminar halls, auditorium, Girls and Boys common room and Gymkhana. The rooms are well utilized for the purposes of lecture, workshop, seminar, moot court competitions, legal aid programme and other cultural and sports activities. These places are regularly cleaned by the house keeping staffs of the college.
- **Computer Facility:** It is for the purpose of research, completion of assignments, preparation of programme brochures and for other academic works by the students. The college ensures the proper working of the computers by timely updating and servicing the systems through Shreemaat Computer Services. There has been an AMC done by the college with the company.
- **Wi-Fi facility:** The Internet facility is must for almost every academic and administrative work of the college. The maintenance of access points, routers and controllers is taken care by DNS Skylink Pvt. Ltd. The college has a contract with the company and any kind of disturbance in the

wi-fi facility is taken care of under the contract.

- **Library:** Before the commencement of every academic year, the librarian circulates a book requisition form to the faculties in order to avail the required books. The issue and return of books in the library are maintained through KOHA Library Automation Software. The record is also being maintained manually in the register.

**Support:** This comprises of the computers, projectors, air conditioners, photocopy machine, fire extinguisher, water purifiers, plumbing, electrical maintenance, and civil maintenance. The detail maintenance procedure is elaborated as follows:

- The maintenance of photocopy machine and printer is looked after by the Sharp Business System Pvt. Ltd. From where the same has been purchased by the college.
- Fire extinguishers are provided at multiple strategic locations and maintenance is done through AMC.
- Maintenance of furniture items and metal fixtures is carried out through a carpenter whom the college have contracted with for all such activities.
- Maintenance of Water Purifiers is performed by Sejal Enterprises as a part of AMC with the college.
- Electrical appliances replacement and maintenance are looked after by the college Electrician and his team.
- The AC maintenance and servicing is done through the Zenth Universal LLP. as a part of AMC with the college.
- College inverters were purchased from Ajay Enterprises and the same company takes care of servicing and maintenance as well.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during last five years.*

**Response:** 1.09

*5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
15	07	02	01	00

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (in English).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Provide the relevant information in institutional website as part of public disclosure

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Capacity building and skills enhancement initiatives taken by the institution include the following.*

- 1. Soft skills**
- 2. Language, communication and advocacy skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. Awareness about use of technology in legal process**

**Response:** A. All of the above

File Description	Document
Report with photographs on soft skills enhancement programs	<a href="#">View Document</a>
Report with photographs on programs related to ICT/technology skills in legal process	<a href="#">View Document</a>
Report with photographs on Life skills (Yoga, physical fitness, health and hygiene) enhancement programs	<a href="#">View Document</a>
Report with photographs on Language: communication and advocacy skills enhancement programs	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

*Efforts taken by the institution to provide career counseling including e-counseling and guidance for competitive examinations during the last five years.*

**Response:**

HVPS College of Law aims to build a strong career background for the students. The college continually strives to ensure that students receive apt guidance to develop a strong understanding about the opportunities and career paths in the legal field. Beyond the traditional curriculum that is being taught, the college provides varied exposure to the students through different academic programmes like conferences, seminar and webinars. Through such events the students get the opportunity to meet and interact with several eminent legal personalities like judges and advocates of High Court and Supreme Court, distinguished professors of renowned Universities and other dignitaries. These interactions help them learn about several opportunities and scopes in the legal field. Following are the initiatives taken by the college to guide them draw their career graph:

Date	Event	Speaker	Objective
1 December 2018	Seminar on Career in	Dr. Jitendra Aherkar (I/C-	Explore career

	ADR	Principal, B.L. Amlani (College of Commerce & Economics)	opportunities and enhance employability by providing insights into ADR mechanism.  -Introduce students to the fundamental concepts and scope of ADR.
1 August 2019	Cyber Security Laws and Regulations	Adv. Ravi Prakash Jadhav (Advocate Supreme Court of India & High Court)	-Discuss the latest developments and regulatory frameworks in cyber law.  -Explore the impact of cyber law on personal, national and global security.
8 August 2020	Contours of Judicial Appointment in India: Journey through Constitutional Amendment	Dr. Varsha Deshpande	-Explore the procedures and amendments related to judicial appointment in India with respect to the constitutional procedures
2 February 2021	Seminar on Career in Law and Technology	Adv. Mahendra Gaikwad (Advocate, Bombay High Court)	-Understand the dynamic role of technology in law, highlighting innovative career opportunities.
7 April 2022	Guest Lecture on Procedural Aspects of Legal Proceedings	Adv. Ravi Prakash Jadhav (Advocate, Supreme Court of India & High Court)	-Introduce students to documentation process and pleading techniques.  -Introduce students to various career opportunities in law.
28 February 2023	Law as Career Opportunities and Challenges	Adv. Ravi Prakash Jadhav (Advocate Supreme Court of India & High Court)	-Explore career opportunities in the legal field and provide guidance in making an informed career choice.  -Discuss the challenges that may be faced by budding lawyers and the means to overcome them.
1 March 2023	Seminar on Legal Ethics, Professional Conduct and Responsibilities	Adv. Ravi Prakash Jadhav (Advocate Supreme Court of India & High Court)	-Discuss contemporary ethical challenges and dilemmas faced by legal practitioners.

		-Discuss the importance of ethics and professionalism in building a reputable legal career.
<b>File Description</b>	<b>Document</b>	
Upload any additional information	<a href="#">View Document</a>	
Provide the link for additional information	<a href="#">View Document</a>	

**5.1.4**

*The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies*
- 2. Organisation wide awareness and undertakings on policies with zero tolerance*
- 3. Mechanisms for submission of online/offline students' grievances*
- 4. Timely redressal of the grievances through appropriate committees*

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report of Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee monitoring the activities and number of grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

*Percentage of placement of outgoing students during the last five years.*

**Response:** 21.18

*5.2.1.1 Number of outgoing students placed year wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
41	18	14	06	00

#### File Description

#### Document

Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order (the above list should be available in institutional website)

[View Document](#)

Institutional data in the prescribed format (data template)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

### 5.2.2

*Percentage of Students enrolled with State Bar council.*

**Response:** 17.26

*5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year).*

Response: 34

File Description	Document
Number and List of students enrolled with Bar Council and details such as name, Date of enrollment to Bar Council, etc and links to enrollment certificate (the above list should be available in institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.3

*Percentage of students progressing to higher education during the last five years.*

**Response:** 16.09

*5.2.3.1 Number of outgoing student progression to higher education year wise during last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
25	14	09	12	00

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education. (the above list should be available in institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.4

*Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations).*

**Response:** 11.26

**5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
26	8	5	3	0

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition.**

**Response: 27**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
14	03	05	04	01

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

*Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms).*

#### **Response:**

Students being stakeholders of the institution, HVPS College of Law strongly believes that the participation of students is essential in its administration and conduct of various co-curricular and extracurricular activities. Their representation of students through various committees helps in the smooth functioning of the college, organizing programmes and encouraging active participation of students in college activities. It ensures that students are a part of the statutory committees of Internal Complaints Committee, Anti Ragging Committee and Grievance Redressal Committee for Students which will aid in voicing the concerns of the students through such representation. Besides, the college maintains an active Student Council Body in which students take initiative and function as President, General Secretary and Treasurer. This helps in streamlining the overall communication and coordination process as students gain clarity as to whom they should approach when they face problems or require some guidance. It also helps the teachers to communicate more effectively with the students as the organogram is well defined. Every year, the interested students apply for such posts in the stipulated time and manner as intimated by the college which is then followed by an election. The major purpose of formation of this body is active participation and representation of students in all college related activities. Prior to each college event, the faculty coordinators conduct meeting with the student council body and allots them certain responsibilities for the smooth conduction of the programmes. The Student Council Body also puts forward the requirements and perspectives of the other students before the college authorities which in turn helps the management to provide better facilities and opportunities for the students. Apart from the Student Council Body, the college also has various cells and committees with student representatives which play an active role in successful functioning of the college. They are as follows:

- Internal Complaints Committee
- Anti Ragging Committee
- Grievance Redressal Committee
- Cultural Committee



- Women Development Cell
- Library Advisory Committee
- Moot Court Committee
- Counselling Committee
- IQAC
- DLLE
- Community Engagement Club

A few committees have a student head and several student members, who along with their faculty heads conduct meeting and prepare action plan to advance the committee's work. Besides, students also function as volunteers during events and activities and thus aid the committee members and teachers for the conduction of every event. Thus, the college ensures that students have a strong representation and active participation in the administration, co-curricular and extracurricular activities of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3

*The institution conducts /organizes following activities*

1. *Sports competitions/events*
2. *Cultural competitions/events*
3. *Technical fest/academic fests*
4. *Any other events through active clubs and forums*

**Response:** A. All four of the above

File Description	Document
Report of the Technical fest/academic fests along with photographs appropriately dated and captioned year- wise.	<a href="#">View Document</a>
Report of the Sports competitions/events along with photographs appropriately dated and captioned year- wise.	<a href="#">View Document</a>
Report of the Cultural competitions/events along with photographs appropriately dated and captioned year- wise.	<a href="#">View Document</a>
Report of the any other events through active clubs and forums along with photographs appropriately dated and captioned year- wise.	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
List of students participated in different events year wise signed by the head of the Institution.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of circular/brochure indicating such kind of activities.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

*The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and teaching, mentoring other support services during the last five years.*

#### Response:

The Hindi Vidya Prachar Samiti's College of Law is a seven-year-old institution. Till date there are two batches of BLS. LL.B. course, four batches of the LL.B. Course and one batch of LL.M. course who have graduated from this college and attained their degree. The alumni of the college are well connected with the college activities and render their help and suggestions in every possible way. Alumni of the college who are renowned advocates at the present time volunteer themselves to take lectures for the subject-Drafting, Pleading and Conveyancing, also assist in Intra-Moot Court Competitions as the judges of the event, they assist in other college duties like conduction of legal aid programmes, Viva-

voce examination, supervision etc.

The college have initiated the Alumni Association registration process in the year 2023 and have received the registration certificate this year. There are many alumni who have shown their interest to be formal member of the association. However, the college already has a strong association with active members who meet at least twice a year to discuss the role and responsibilities of each of the member. They discuss the means through which they can take the institute to newer heights. This way the association helps in building a strong professional network between passed out students and the college. They also render financial support to the college by providing membership fees and also help in raising funds for the college programmes like VidhiTaksh whenever needed. The college considers the alumni to be an asset of the institute.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

#### 5.4.2

*Alumni contribution during the last five years (INR in Lakhs).*

**Response:** E. <1 Lakhs

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	<a href="#">View Document</a>
Annual audited statements of accounts of the HEI highlighting the Alumni contribution duly certified by the Chartered Accountant/Finance Officer.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The governance of the institution is reflective of and in tune with the vision and mission of the institution.*

#### **Response:**

Our Vision and Mission is a good balance between realism and being futuristic. The college functions in accordance to the same. The college's day to day activities reflects the fulfilment of the vision and mission of the college. Such activities include:

- Conduction of regular classes with the help of ICT tools and other modern equipment.
- The classes are conducted by qualified faculties who are specialized in different arenas of law and social sciences. The college also appoints eminent advocates as visiting faculties for teaching the procedural parts of the laws.
- The college encourage the students to participate in co-curricular activities such Moot Court competitions, Drafting and pleading competitions, Client Counselling, Parliamentary debates, etc. as well as enrol in extra-curricular activities such as running the marathon, writing essays, narrating poems, showcasing music and art talents.
- The college arranges field visits for the students like in Courts, Judicial academy, police stations, advocate chambers etc. Every year the students also go for industrial visit whereby they get an opportunity to either witness the Supreme Court, Parliamentary House or High Courts of the other states.
- Students are also encouraged to take up internships in law firms while pursuing undergraduate degree.
- The institution ensures imbibing teamwork and leadership qualities in students by allowing them to arrange and coordinate several events in college like for example the college Law Fest-Vidhitaksh.
- The college sensitizes the students towards social causes and therefore motivates them to provide extended services through Legal Aid committee and Community Engagement Club. Additionally, the Department of Lifelong Learning and Extension also emphasizes on women rights.

The above are made possible through active involvement of the Management, Principal, IQAC coordinator, teachers and administrative staffs. Their supports include:

- Management supports all the activities by providing required infrastructures, logistics and qualified staffs.
- The management meets the Principal and the IQAC coordinator at regular intervals to supervise the functioning and provide suggestions for betterment of the college.
- The President and the Director of Hindi Vidya Prachar Samiti are the Patrons for every college event and they dutifully attend the programmes which motivates faculties and students to give their best.
- The management funds the faculties for UGC sponsored Refresher Courses and in other workshops and conferences. This is to enhance and upgrade the knowledge of the faculties so that

then in turn can render the best to the students.

- Before the commencement of every academic year the principal conducts meeting with the teaching and non-teaching staffs and sets the goal of the year in parlance with the missions and visions of the college. The academic calendar is prepared accordingly. Weekly review meet is also conducted to assure the execution of the same.
- The principal is the Convenor of every college event. The events are carried out through a faculty coordinator under the guidance and support of the principal.
- Each activity of the college is well distributed among Faculties and administrative staffs and they diligently perform the same.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2

*The effective leadership is visible in various institutional practices such as decentralization and participative management.*

#### **Response:**

The Hindi Vidya Prachar Samiti's College of Law has a tradition of working as close net team. The decision-making in every phase involves a lot of consultation and deliberation with each of the stakeholders. The principal involves the faculties, administrative staffs and the student representatives for the discussion in relation to any event, activity or any other new initiative. The management receives all the reports from the principal regarding the happenings of the college and also guide and assist wherever support is needed.

**Law Fest- Vidhitaksh – A case study to depict the decentralization and participative management practised in the college.**

'Vidhitaksh' the magnificent law fest which is organized every year by Hindi Vidya Prachar Samiti's College of Law. This law fest is designed in a manner that reflects a plethora of knowledge, advocacy and analytical skills of students.

#### **The Functional Hierarchy**

- The President and the Director of Hindi Vidya Prachar Samiti is the apex authority for all the activities. They are the Patrons. The planning of the fest is reported to them and the preparation commences after their assent.
- The law fest is entirely planned by the principal along with the IQAC coordinator and faculty members. Principal is the Convenor of the fest.
- Each year different faculties are assigned the responsibility to coordinate and organize the grand fest. They are the Faculty Coordinators of the event.

- For each of the competitions there shall be a Faculty head who shall design the layout of the competition.
- The Student President, General Secretary and the Treasurer will support and assist the faculty coordinators.
- There shall be 1 student head and 2 rapporteurs for each competition who shall be monitoring that particular competition under the guidance of faculty head.
- There were also student volunteers facilitating the needs of the organizing committee as well as the participants.
- The clerks and peon assist the faculties and students in every way possible.

### Executorial Details

- In the faculty meeting that takes place at the starting of the academic year, the principal discusses and draws a plan for the law fest- Vidhitaksh.
- The planning is then shaped into its best form and put before the Management. Along with the operational plan, a budget plan is also been placed for the purpose of approval.
- Once its is approved a year long preparation commences. It starts from formulating the rules and guidelines of each competition, preparation of the brochure and the registration form, drafting the moot problem, etc. All these are carried out by the student heads under the guidance of the student President and the faculty heads.
- The Faculty Coordinators of the Law fest takes note of each activity and reports the same to the principal on a weekly basis.
- The principal bi-monthly reports the progress of the preparation to the management and also puts forward the requirements if any. The management has a supportive demeanour and extends their help till the end of the successful completion of the event.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional Strategic/ perspective plan is effectively deployed.*

#### Response:

The College prepares yearly strategic plans which is in alignment with the visions and missions of the institute. The major strategic or perspective plan from the last five years includes:

- MOUs with National level Universities and colleges, law firms and NGOs for better liaison and

opportunities the legal arena.

- Introduction of LL.M. Course (Master's level Programme in Law) for elevating to higher studies programme and building a research backdrop and introducing a greater number of divisions for all courses to facilitate education to higher number of students.
- Setting up the Statutory authorities, bodies and cells that are necessary for regulatory and administrative purposes.
- Introduction of Diploma Courses under the affiliation of Mumbai University.
- Introduction of Value-Added Courses designed to provide advance knowledge to the students.
- International and National Conferences to be held on emerging dimensions of Law.
- Infrastructural Development to cater the needs of the staffs and students in the best possible manner.
- Usage of ICT tools in the everyday activities of the college.
- Organizing the grand Law Fest- Vidhitaksh every year.
- Building a strong Alumni association.
- Promoting Green Campus
- Enhancing Divyanjan Facilities

### **Implementation of strategic/ perspective plan- Value Added Courses**

The college has successfully conducted several Value-added courses as planned and listed in the Strategic Plan between 2017-2024. The Courses that have been conducted were 30 hrs Certification courses and were designed on the following arenas:

- Foundations of Democracy
- Comparative Study of Judiciary and Non- Judiciary
- Commercial Law
- Digital Contract in Current Era
- Understanding Landmark Judgement from the aspect of Jurisprudence
- Research Methodology
- Practical approach in Matrimonial Matter
- Personality Enhancement and Interpersonal Skills
- Impact of AI on Legal Field
- Human Values and Professional Ethics
- Gender Justice and Protection of Women's Rights
- Environmental Justice
- Human Rights
- Public Speaking and Communication Skills
- Legal and Financial Aspects of Corporate Law
- Practical Aspect of Judiciary and Non- Judiciary Authorities
- Practical Approach to Laws
- Indian Constitution
- Communication and Writing Skills

### **Objectives of the Courses:**

- To provide necessary skills in order to increase the employability quotient.

- To equip the students with essential skills required to succeed in life.
- To cover both the theoretical and practical aspects of Indian Constitution.
- To help students develop the confidence and skills necessary for effective communication in English language.

### Course Design:

The courses are scheduled for over a span of 10-15 days with 2-3 hrs of class on each day. Eminent resource persons were invited to deliver lectures on various topics that were covered under these courses. The mode adopted was experiential learning.

### Outcome of the initiative:

Overwhelming response was received from the students. They were highly enthusiastic about learning certain new and useful skills. The legal and skill-based courses were beneficial to the students. This gave a view of practical application of law to the students. They got an opportunity to interact with the best minds in the respective field. The student's feedback received by the college reflects the successful implementation of the strategic plan.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.2.2

*The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.*

### Response:

The Hindi Vidya Prachar Samiti's College of Law was established in the year 2017 under Hindi Vidya Prachar Samiti's trust. The college is entirely governed and regulated under the College Development Committee comprising of the trustees, President, Director and the Principal.

The college further consists of the teaching staffs, non-teaching staffs and library staffs. The teaching takes care of the academic activities of the college. Regulates and coordinates the regular as well diploma courses. These staffs include the Management at the apex authority, followed by the principal of the college, then the IQAC coordinator, followed by the Assistant Professors and lastly the lecturers. The



non-teaching staffs also follow a hierarchal ladder where the Management is the top of the ladder followed by the Principal, the Registrar, the accountant and the head clerk, then the junior clerk, the peons, the watchman and sweeper. The library is also facilitated with ample library staffs which is again headed by the management followed by the principal. The next person in the hierarchical sequence is the librarian followed by the library attendant, the peon, the watchman and the sweeper.

The college appoints sufficient number of teaching, administrative and library staffs who are timely guided and instructed by the Principal of the College. The performance of the faculties, staff as well as of the committees is reviewed time and again by the principal and appropriate suggestions are given in the meetings. The overall performance of the college, faculty and staff is communicated by the principal to the management in the meetings. On the basis of the feedback received from the principal, the management then takes appropriate actions.

#### **Service Rules, Procedures and recruitment:**

- a) The faculty members are governed by the norms prescribed by the University of Mumbai
- b) The recruitment policy is as per the Government directive.
- c) Selection is based on skills and knowledge.
- d) Faculty Selection through duly constituted committee according to university rules.
- e) The teaching posts are advertised in the newspapers for permanent faculty.
- f) Visiting faculty is invited depending upon the needs of a particular semester.
- g) The faculty payments are as per UGC and Mumbai University directives. For the visiting faculties they are paid on per lecture basis.
- h) The post of administrative staff is advertised in the local newspapers.
- i) The casual leaves, earned leaves and duty leaves are fixed by the management. While the festive leaves are provided as per the University of Mumbai directive.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

**6.2.3*****Implementation of e-governance in areas of operation***

- 1. Administration***
- 2. Finance and Accounts***
- 3. Student Admission and Support***
- 4. Examination***

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI.	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Institutional Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

***The institution has effective welfare measures for teaching and non-teaching staff.***

**Response:**

The Hindi Vidya Prachar Samiti's College is a promised land for all its teaching and non-teaching staffs. The college believes that the best performance comes from a secure and happy mind. Therefore, it helps to maintain an effective work life balance along with the college tries to provide best facilities and amenities to the staffs. The management has adopted several effective welfare measures for staffs which have proved beneficial to them.

For the teaching staffs, the college encourages academic enhancement and therefore, allows the faculties to take up higher education. The college permits the faculties to go for doctoral or post-doctoral degrees.

Leaves or early leaves are provided during their course work period even on working days. This is in addition to the Casual leaves that are granted to every teaching staff of the institute. The college also has provision for Maternity and Paternity leaves which are given as per the University of Mumbai Regulations. The teaching faculties are also motivated to participate in Faculty Development Programmes, Refresher Courses, Conferences, Seminars, workshops etc. and the participatory fee is reimbursed from the college's end. The teaching staffs are also provided with yearly increments and other monetary benefits like Employee Provident Fund benefits. Their salaries are dispersed on the 1st day of every month understanding the need for timely dispersal of salary.

For the non-teaching staffs, the similar facilities are provided like casual leaves, yearly increments, Employee Provident Fund, timely dispersal of salary and the maternity or paternity benefits. Other than that, they are also provided with Festival advance so that they can enjoy and celebrate the festive periods with their families in the fullest manner. The peons and watchman of the college are also provided with college Uniforms for their daily wear in the college along with a washing allowance for the Uniforms.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.3.2

*Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years.*

**Response:** 6.82

*6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years.*

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	1	1

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
E-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the last five years*

*(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)*

**Response:** 31.82

**6.3.3.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
4	2	2	4	2

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC stipulated time periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Provide the relevant information in institutional website as part of public disclosure	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
E-copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 6.3.4

#### *Institutions Performance Appraisal System for teaching and non-teaching staff.*

#### **Response:**

The Hindi Vidya Prachar Samiti's college of Law has a fixed performance appraisal system for the teaching and non-teaching staffs. The appraisal is done on annual basis and basing on this the promotion or increment is being decided by the management.

For the teaching staffs the appraisal form is circulated by the IQAC coordinator and the same is been filled by the college faculties. The form that is maintained by the college is in adherence to the University Grants Commission and contains the following three categories:

#### **Category-I: Teaching, Learning and Evaluation Related Activities Provides information regarding:**

Number of class hours allotted and taken, time invested on taking Vivas, supervising students for projects and assignments and evaluating papers. Teaching duties performed as per the guidelines of the college. Preparation and imparting of knowledge as per curriculum, usage of ICT tools and innovative pedagogies in teaching. Assisting weak students in the learning process by providing revision classes.

#### **Category- II: Co-Curricular, Extension and Professional Development Related Activities.**

It includes:

Student related co-curricular extension and field-based activities, Contribution in academic and administrative committees and responsibilities and Professional Development activities like no. of

Refresher course, Faculty Development programme enrolled in, enrolment in higher studies.

### Category -III: Research and Development

It includes:

Publications of book chapter, publication of article in peer-reviewed, UGC listed journals or Scopus indexed journals, Sponsored Projects and Research Guidance provided.

Performance Based Appraisal System (PBAS) helps in identifying the potential area of faculty and staff. It helps each and every faculty to work on the shortcomings identified in the report and accordingly improvements are made out.

**Decision:** The score obtained in the PBAS contributes to the decision about faculty appreciation.

For the Non-Teaching staffs, the college maintains a record about the performances. Their works are assigned and assessed by the principal. She provides feedback to the management of the college. Based upon her feedback employees are considered for promotion and appraisal. Apart from the observations made the college also maintains an appraisal form for the non-teaching staffs as well. The non-teaching staffs fills up a performance appraisal form containing certain important parameters such as accomplishment of planned work, quality of output, attitude to work, sense of responsibility, overall bearing and personality, emotional stability, communication skills, capacity to work in time limit, etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

*Institution conducts internal and external financial audits regularly.*

#### Response:

The Hindi Vidya Prachar Samiti's College of Law conducts internal audit and external audit in a systematic manner. There is a proper mechanism that conducts both internal and external audit. The internal audits are done by the College Development Committee (CDC) on a monthly basis. They review the balance sheet of every month to understand and regulate the disbursement of funds. The external audit is conducted through a Chartered Accountant on a yearly basis. In case of any objections made by the auditor during or after the audit, required actions are taken for compliance. The recommendations of the auditors are also welcomed by the authorities and such are implemented. The final audit report along with the financial statements are then placed before the Fee Regulating Authority in order to get approval of the amount of fees received by the college. The budget of the upcoming semester is also determined

on the basis of the audit reports of the past year.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 6.4.2

*Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III).*

**Response:** 0

6.4.2.1 *Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs).*

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Copy of the sanction letters received from government/ nongovernment bodies and philanthropists for development and maintenance of infrastructure	<a href="#">View Document</a>
Annual audited statements of accounts highlighting the grants received.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 6.4.3

*Institutional strategies for mobilisation of funds and the optimal utilisation of resources.*

**Response:**

The major source of income for the college is the fees received from the students of all three-degree

programmes and Diploma Courses. The amount of fees to be received during the admission period in each academic year is fixed by the Fee Regulation Authority (FRA) on the basis of the proofs and documents of the last academic year submitted by the college. Basing on the fees that is to be received a proposed budget is being prepared in consultation with the principal. The allocation of funds is being done for several heads such as:

- Salaries and Allowances
- Honorarium to Guest lecturers and Visiting faculties
- Provident funds
- Building insurance
- Affiliation fees to University
- Fees paid to Bar Council of India
- Paid to University for examination
- Accounting charges
- Website charges
- Examination charges related to moderation
- Cleaning and sanitation charges
- Computer Repair expenses
- Travelling and Conveyance
- Gardening Expenditure

Once the budget is prepared the mobilization of funds is done in accordance to it and final balance sheet is being prepared at the end of the year. This financial process is closely controlled and monitored by the head of the college that is the principal. The College development committee takes a monthly review of the expenditures. The College conducts Annual Audit to monitor the effective and efficient use of available financial resources.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

*Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes.*

#### **Response:**

The IQAC cell of the college takes several initiatives to strengthen the pillars of the institution. They IQAC coordinator of the college provides different suggestions and recommendations time to time for the upliftment of the college. The cell has initiated several programmes, events and competitions in line to the goals of the college. Two very significant initiative that has been taken is elaborated below:



### • Judge's Lecture Series

The objective behind conducting the Judge's Lecture Series by the IQAC cell is to allow the students to see a particular legal concept or any contemporary legal issue through the lenses of a distinguished Judge. It opens the minds of the students and provides them with an idea about the thought process of the jurists behind delivering a decision. There were several such conducted in Hindi Vidya Prachar Saamiti's College of Law. Few of them are as follows:

1. Hon'ble Justice Dr. A.G. Farswani, Principal Judge, Family Court, Thane delivered lecture on 'Matrimonial Remedies in India: An overview'.
2. Ex-Judge, Arbitrator and Legal Consultant, Smt. Prajakta Ranadive delivered Lecture on the event of Advocate's Day and National Minority Day.
3. Hon'ble Shri V.R. Patil, District & Sessions Judge, Bombay delivered lecture on 'Pendency and Methods adopted by Court for Quick Redressal'.
4. Hon'ble Justice Chandrakant Bhadang, Judge, Bombay High Court delivered lecture on 'Virtual Court: A progressive step towards justice'.
5. Hon'ble Justice Revati Mohite Dere, Judge, Bombay High Court delivered lecture on 'Protection of Women's Right under the Indian Laws'.
6. Hon'ble Justice Vilas Umale, Metropolitan Magistrate, Vikhroli Court, delivered lecture on 'Overcoming Barriers and Unleashing Opportunities for Social Justice'.
7. Hon'ble Shri Subash T. Mahadik, Additional District and Sessions Judge, delivered lecture on The Role of Technology in Dispensation of Justice.

### • Intra College Parliamentary Debate Competition

The college under the guidance of the IQAC coordinator conducts Intra college Parliamentary Debate Competition every year on the International Democracy Day. The prime motive behind conduction of this competition every year is that the college believes training in debate improves valuable analytical and speaking skills and enables the discussion of important socio-legal issues. It is also to provide a forum for students to interact, exchange, and articulate their ideas. The format of the debate is such that the participating teams are divided into two groups that is the Government team and the Opposition team. The topic of the debate is in the form of a Bill that is proposed from their Government side and being opposed by the Opposition side.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.2

*The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities.*

*( For first cycle - Incremental improvements made for the preceding five years with regard to quality*

*For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )*

**Response:**

The Hindi Vidya Prachar Samiti's college of Law considers it as a major responsibility to review the teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. This is effectively done by the principal along with the IQAC coordinator of the college.

- The principal primarily conducts a meeting at the starting of each session whereby, she calculates the workload of all the faculties and also look into the choices of subjects preferred by the faculties. After analysing the same, the allotment of the subjects is done.
- Once the subjects are been allotted, the faculties prepare a lesson plan mentioning the tentative time span and methodology that will be adopted for competition of the syllabus. They also mention if any expert lecture is to be conducted regarding the subject. The planning is then being submitted to the authority for review.
- Thereafter, the college provides a daily record diary to each faculty in which the faculty needs to maintain their daily records as to how many classes they have taken, the topics taught, the methodology used and the general feedback of the students after the class. This diary is been checked and verified by the principal and the IQAC coordinator on a weekly basis.
- There is a process which is been followed to adjudge the understanding level of students, this includes conducting class tests, quizzes, debates and group discussions at the class level by the subject teacher. The same is being reported to the principal in order to keep the authority updated about the quality of learning.
- And lastly, at the end of the course a google form is being shared with the students to take their feedback for the entire semester. In which they share their experiences of learning, provide their suggestions and requirements. The principal along with the IQAC coordinator goes through each and records the needs and experiences. While planning for the upcoming semester the same is being taken note of.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**

**4. Academic and Administrative Audit****5. Disability/gender/diversity audit and course of action****6. Any other quality audit recognized by state, national or international agencies (like ISO Certification)****Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal) / ISO as applicable and valid for the assessment period.	<a href="#">View Document</a>
Reports of Academic and Administrative Audit	<a href="#">View Document</a>
Report of Disability/gender/diversity audit and course of action taken by the institution	<a href="#">View Document</a>
Minutes of Meeting of Internal Quality Assurance Cell (IQAC) and activities conducted by IQAC	<a href="#">View Document</a>
List of Orientation programmes conducted on quality issues for teachers and students along with geotagged photos and supporting documents.	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Certificates or report of other quality audit recognized by state, national or international agencies (like ISO Certification)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

*Institution has initiated Gender audit and measure for the promotion of gender equity.*

#### **Response:**

As an educational institution, the Hindi Vidya Prachar Samiti's College of Law recognizes its responsibility towards the society in the promotion of Gender Equality. Hence, from the establishment of the college, the College has been taking conscious steps to create and maintain an environment that is conducive for the promotion of gender equity. Each year the college conducts gender audit to maintain and promote the steps that has been taken to promote gender equity in the campus. The college also has been conducting various events and activities to encourage gender equity.

The college has an active Women's Development Cell that works towards spreading awareness amongst all the women on campus about their legal rights and remedies. Female students are given equal opportunities as the male students to showcase their talents by participating in various extra-curricular and co-curricular activities, representing the college in Inter-Collegiate competitions. The Student's Council of the college also consists of active female members. The college strives to provide a favourable environment to the female students for their overall development and growth. The college promotes gender equity not only amongst students but also amongst its staff.

#### **Special Facilities provided for women in terms of:**

##### **1. Safety & Security :**

- Gender equality has been the highest value at Hindi Vidya Prachar Samiti's College of Law.
- The college has well-trained and vigilant women security guards stationed across the campus.
- The entire college building is under CCTV surveillance which is constantly monitored.
- The college raises awareness amongst its students on women safety, rights and remedies through various activities.
- Strict implementation of Anti-Ragging and Anti-Smoking policies.
- The Student's Council has an active female membership.
- The intake of female students has been increasing with each passing year and the ratio of female staff is higher than the male staff.

##### **1. Counselling:**

- The college has an active Counselling Cell which enables the students to address and resolve their emotional, psychological and personal issues. For a healthy mind and body, the Counselling Cell aims to facilitate personal well-being of the students through support and counselling of a trained counsellor.
- There are informal avenues for counselling for counselling male and female students and staff for academic and other issues/problems.
- Active Grievance Redressal Committees for staff and students.

- The teaching staff of the college advises and guides the students on the career prospects, competitive exams, academics, etc.

**1. Common Rooms:**

- In any college, the availability of a ladies' room adds up to the college environment for all girls. In terms of practicality, ladies' common room ensures free play and leisure to the girls. The Ladies' Common Room of the College may also be used by girls for mutual discussion and to take care of dressing.

**1. Sanitary Napkin Dispenser and Incinerator:**

The college has a Sanitary napkin dispenser in the girls washroom and they can avail the same by paying a bare minimum cost.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide the link for additional information	<a href="#">View Document</a>

**7.1.2**

*The Institution has facilities for alternate sources of energy and energy conservation measures*

- 1. Solar energy*
- 2. Biogas plant*
- 3. Wheeling to the Grid*
- 4. Sensor-based energy conservation*
- 5. Use of LED bulbs/ power efficient equipment*
- 6. Wind mill or any other clean green energy*

**Response:** A. Any 4 or more of the above

File Description	Document
Permission document for connecting to the grid from the Government/ Electricity authority.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Geo-tagged photographs of the facilities.	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

*Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words).*

- *Solid waste management*
- *Liquid waste management*
- *Biomedical waste management*
- *E-waste management*
- *Waste recycling system*
- *Hazardous chemicals and radioactive waste management*

#### **Response:**

The Hindi Vidya Prachar Samiti's College of Law strongly believes that waste and emissions impact the health of the exposed nearby communities, surroundings, animal life etc. Therefore, being an institute disseminating legal and ethical knowledge to people, it is an utmost moral and lawful duty of the college to dispose of their waste in a manner that is not harmful for the environment.

- Waste can be categorized under various heads such as solid waste, liquid waste, bio-medical waste, e-waste, etc. There is a very insignificant amount of bio-medical waste and e-waste being generated from the college. Therefore, the college focuses on managing the solid and liquid waste in the best possible manner. For the same, they have maintained two separate bins that is dry waste and wet waste bin.
- Proper education is being rendered to all the staffs and students of the college regarding waste management. On the event of World Environment Day, the college also conducted seminar on the topic 'Waste Management for Better Tomorrow'. The speaker of the event was an Environmental Consultant, Ms. Rashmi Joshi.
- The college believes in the 3R's of waste management Reduce, Reuse and Recycle. In line to the same, the college arranges several talks and group discussions in the classrooms to ignite the same spirit in the minds of the students. As an outcome to the same, the college students had initiated a reuse and recycling drive in which they collected old newspapers from their home, locality and college and out of it, made hand-made paper bags. They then distributed them in

nearby shops outside the college campus. They not only distributed them but also explained each of the vendors the importance of reducing the use of plastic bags and need to shift to paper bags. This was conducted by the students on the event of World Earth Day.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Geo-tagged photographs of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.4

***Water conservation facilities available in the Institution:***

- 1. Rainwater harvesting***
- 2. Borewell /Open well recharge***
- 3. Construction of tanks and bunds***
- 4. Wastewater recycling***
- 5. Maintenance of waterbodies and distribution system in the campus***

**Response:** A. Any 4 or all of the above

File Description	Document
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Green audit reports on water conservation by recognised bodies	<a href="#">View Document</a>
Geo-tagged photographs of the facilities.	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.5

***Green campus initiatives include***

***Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plantsetc in 500 words.***

**Response:**

The Hindi Vidya Prachar Samiti's College of Law takes due efforts to maintain a clean and green environment as it believes that this will offer a positive teaching and learning atmosphere to students and teachers alike. It inculcates a sense of social responsibility towards nature and takes multiple measures to achieve a sustainable and eco-friendly campus. It aims to increase the greenery in the campus, promote cleanliness, conservation of resources and limit the use of plastic.

- Due to the constraint of space, the college tries to adopt innovative and space efficient ways to enhance the green cover within the campus. A Living Green Wall has been installed and potted plants have been placed at the entrance to the college building which are watered regularly and well maintained. Though a small step, the college believes that it is a vital step towards a greener environment.
- The college has conducted multiple tree plantation drive out of which few are organized the campus to enhance the greenery of the college.
- An important aspect of being environmentally responsible is keeping the surroundings clean and litter-free. The college has ensured that dustbins are placed on every floor and in the washrooms. Provision has also been made to segregate dry and wet waste for convenient waste management.
- In order to promote hygiene and ensure better health among students and staff, washrooms are cleaned and maintained regularly. Inside the washroom for staff members, an automatic sensor tap has been installed for the wash basin to reduce waste of water. The institution takes every opportunity to promote sustainable and eco-friendly practices in the campus.
- To instil a sense of responsibility towards keeping the environment plastic-free, posters themed 'Say No To Plastic' have been mounted on walls adjacent to landings between floors. These serve as a reminder to everyone to diminish the use of plastic and discard it the right way for recycling.
- The college also makes the best possible efforts to reduce its carbon footprint by encouraging the staff and students to restrict the use of automobiles like privately owned cars and bikes for commute. Instead, it promotes the use public transport facilities to reach the college. The institution is situated in a favourable location which makes it convenient for staff and students to reach the college either by train, bus or autorickshaw. The college is located just opposite to Ghatkopar Central Railway station and near Ghatkopar Metro station which helps students from various parts of Mumbai and its suburbs to reach the place easily. Bus stops and autorickshaw stands are also situated just outside the college campus which makes it more accessible.

The college invariably promotes the social responsibility of staff and students towards nature through consistent efforts to achieve a green and clean campus for everyone. It understands and asserts that it requires everyone's collaboration and cooperation to achieve a greener environment which will offer a favourable atmosphere for learning.



File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.6**

*Quality audits on environment and energy are regularly undertaken by the institution*

*The institutional environment and energy initiatives are confirmed through the following*

*1.Green audit /Environment audit*

*2. Energy audit*

*3.Clean and green campus initiatives*

*4. Beyond the campus environmental promotion and sustainability activities*

**Response:** A. All of the above

File Description	Document
Report on environmental promotional activities conducted beyond the campus with geo-tagged photographs with caption and date.	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Green audit report of all the years from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.7**

*The Institution has Differently-abled (Divyangjan) friendly, barrier free environment.*

*Write description covering the various components of barrier free environment in your institution within 500 words.*

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjanfriendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading, font enlargement etc.,*

**Response:**

The Hindi Vidya Prachar Samiti's College of Law firmly believes that- the differently-abled deserve every opportunity for their development. It takes initiatives to ensure that the public spaces and facilities available in the college are made more accessible to them. It also takes sincere efforts to promote disability awareness and to sensitise teachers and non-teaching staff to the needs of the differently-abled. The college works to create an environment that is more inclusive and safer without impediments. To ensure a barrier free environment for the differently-abled, the college has incorporated changes in its infrastructure, adopted assistive technology and adheres to the disability guidelines issued by the University of Mumbai.

- The college has made necessary arrangements in the infrastructure for the differently-abled which ensures that they are offered a convenient and pleasant atmosphere. The entrance allows easy access to the differently-abled into the college as it is spacious and can comfortably accommodate wheelchairs. Wheelchairs are also made available to such students by the college who may require it to move around in the campus.
- Elevator facility is made available to them so that they can easily access the classrooms. Also, Braille enabled elevator buttons are installed to ensure that the visually impaired can smoothly and independently make use of the elevators. The college takes utmost care about the safety of Divyangjan while moving about and using facilities available in the college.
- The college has ensured that all the washrooms are Divyangjan friendly by installing grab bars and railings to aid them to safely access and utilise the facilities provided.
- The institution also provides assistive technologies and website accessibility tools for those with disabilities to help them access information smoothly. The college website offers Accessibility Tools like screen magnifiers, contrast adjusters and readable font option to help students with partial visual impairment to efficiently navigate through the available information.
- The University of Mumbai is committed to facilitate the process of making the college environment barrier-free as per the prescribed principles of universal design. This includes building infrastructure, implementing reservation, exemptions and concessions. Being affiliated to the University of Mumbai, the college adheres to the norms prescribed and followed by the University, for example, providing extra time for writing their exams, approving scribes (exam writers) during examinations due to disability.
- The college also encourages differently-abled students to participate in extra-curricular and co-

curricular activities to help them gain confidence and enjoy the process of learning.

The college, thus takes diligent efforts to create an inclusive environment for the differently-abled and makes sure that inconveniences that they may face are eliminated as far as possible. It strongly believes that it is vital to equip Divyangjan with appropriate facilities so that they can take maximum advantage of the learning environment. This, in turn, encourages their participation in the learning process and enhances the quality of learning.

File Description	Document
Upload supporting document	<a href="#">View Document</a>

### 7.1.8

*The Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and such other diversities (Institution to describe the activities within 500 words).*

#### Response:

The Hindi Vidya Prachar Samiti's College of Law is home to students and staff from various walks of life, belonging to different cultural backgrounds, different states and linguistic communities. The College respects this diversity and celebrates it by its motto of "Unity in Diversity". The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

- The college organizes and conducts several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff to build a nation of youth who are noble in their attitude and morally responsible.
- The college conducted Fresher's Party, Farewell Party, Traditional Day and "Etnica" a unique cultural fest. The College also organized events to commemorate the International Yoga Day, National Minority Day, World Social Justice Day, Zero Discrimination Day, etc. The College also signed an E-Pledge "Say No to Drugs, Yes to Life" to shed light on the ways in which drugs can destroy lives. Such commemorative days are celebrated on the campus with the initiative and support of the management not only for recreation and amusement but also to generate the feeling of oneness and social harmony and to develop the emotional and religious feelings among the students and the faculty.
- The College also organized events to commemorate the International Yoga Day, National Minority Day, World Social Justice Day, Zero Discrimination Day, etc. The College also signed an E-Pledge "Say No to Drugs, Yes to Life" to shed light on the ways in which drugs can destroy lives. An initiative to arrange a Free Medical Camp was also taken by the College

- The College strives and takes efforts to encourage all the students and staff members to participate in these events and activities to develop an attitude of inclusion and tolerance and a positive outlook amongst them. The linguistic diversity is also celebrated by way of Hindi Day, Marathi Bhasha Gaurav Divas. The teaching faculty of the college helps and guides students in overcoming their language barriers for the overall development of their personality. Through such initiatives and steps the College has been successful in achieving its motto of “Unity in Diversity”.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>
Any other relevant information.	<a href="#">View Document</a>

### 7.1.9

***Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens***

***Institution to describe the various activities for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.***

**Response:**

At Hindi Vidya Prachar Samiti’s College of Law, we believe in giving holistic all-round education to the students and sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. The college has a diverse blend of students, teaching and non-teaching staff with varied cultural, social, economic, linguistic and ethnic backgrounds. The College has adopted the Constitutional values and believes in moving forward by welcoming all these diversities in an inclusive manner and working together for their progress which would in turn help the College to progress.

- Being a law college, the Constitution of India is a part of our curriculum and the teaching staff of the college goes an extra mile to ascertain that the Constitutional values are deeply instilled in the students. Apart from this, the curriculum also includes various other subjects such as History, Political Science, Labour and Industrial Law, Administrative Law, Environmental Law, Public International Law, etc. which serve as a medium for students to understand their rights and obligations.
- The College tries to impart the Constitutional values to the students through a combination of events, activities, seminars, etc. This includes the celebration of the Indian Constitution Day and Republic Day to mark the adoption of our Constitution and the day it came into effect. We also celebrated other days which observe the Constitutional value of Democracy and Equality through Democracy Day and Zero Discrimination Day. The Constitution of India became a reality because of the efforts of our freedom fighters who fought vigorously for the Independence of

India and the efforts of the drafting committee. Therefore, we also commemorate their birthdays to ensure that they are never forgotten. The College also participates in community service activities to make students aware of their duties and responsibilities.

In this way, the Hindi Vidya Prachar Samiti's College of Law has tried to sensitize the staff towards their rights, duties and obligations and has managed to uphold the Constitutional values in the College campus.

File Description	Document
Details of activities that inculcate values necessary to nurture students to become responsible citizens	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.10

*The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*

- 1. The institutional Code of Conduct principles are displayed on the website*
- 2. There is a committee to monitor adherence to the institutional Code of Conduct principles*
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff*
- 4. Annual awareness programmes on Code of Conduct are organized*

**Response:** A. All of the above

File Description	Document
Report on the student attributes facilitated by the Institution	<a href="#">View Document</a>
Policy document on code of ethics.	<a href="#">View Document</a>
Institutional data in the prescribed format (data template)	<a href="#">View Document</a>
Handbooks, manuals and brochures on human values and professional ethics	<a href="#">View Document</a>
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	<a href="#">View Document</a>
Constitution and proceedings of the monitoring committee.	<a href="#">View Document</a>
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

*Two Best practices successfully implemented by the Institution*

*(Institution to describe as per the NAAC format provided in the Manual in 1000 words).*

**Response:**

### **1st : Legal Aid Camp**

#### **1. Objectives of the Practice**

This practice has a two-fold purpose on one side it is beneficial for the society at large. People who are in need of legal advice but unable to afford the fees of the advocate can receive assistance from the legal aid camps conducted in law colleges. On the other hand, it gives the students of the college an opportunity to learn the practical applicability of laws which otherwise they have theoretically learned and get a sense of responsibility towards the society.

## **2. The Context**

Providing Free legal aid to all the citizens of India is a mandate under the Indian Constitution of India under Article 14, promotes equality before law and Article 39 A obligate the State to provide free legal aid to the citizens who are economically deprived. Adhering to the norms of the Indian Constitution the HVPS College of Law imbibes in their students a sense of equality and justice for all to welcome people from the surrounding who are down trodden and requires legal advice but are unable to get access to a good lawyer.

## **3. The Practice**

The Legal Aid Committee organizes an annual camp at the college, guided by the principal and teachers. Before the camp, teachers assign responsibilities in meetings to student teams such as registration, hospitality, escort, and volunteering. Preparation, including promotional materials like brochures and posters, spans a month, with registration starting a week before the event.

During the camp, advocates from the Bombay High Court, Session Court, and alumni provide legal advice on issues like property, marriage, and maintenance. Students observe these sessions, learning client counseling techniques and applying legal principles to real-life scenarios. This experience not only enhances their legal skills but also cultivates empathy for vulnerable groups, fostering a stronger sense of social responsibility among the students.

## **4. Evidence of Success**

The practice has turned out to be a success and it is very much evident by the fact that the students now being able to relate the laws to situations whenever the laws are being taught to them in classes. Getting inspired towards community help the students took self-initiative to organize legal awareness camps in schools and junior colleges in events like Women's Day. Few of the students learning the intricacies of advocacy have also filed Public Interest Litigation cases for the welfare of public in general. This truly inspires the college to carry on the practice.

## **5. Problems Encountered and Resources Required**

The major problem encountered during the legal aid camp is convincing the nearby people who are economically unsound and socially shy to come to the college campus. They are hesitant to trust and share their legal issues with the unknown. To encounter this problem the students before organizing the camp, visit the nearby localities to explain the motive and relevance behind the legal-aid camps. They provide assurance to the people that the advice they will be seeking from the lawyers can act as a first step for them in attaining justice.

## **6. Notes**

This practice is followed diligently in most of the law colleges of India. This practice enhances several soft skills of the students like communication skills, leadership skills and analytical skills of the students. Therefore, must be incorporated in all the law colleges.

## **2nd : Blog Writing**

### **1. Objectives of the Practice**

The practice involves students legal writing on contemporary legal issues. to facilitate this, students on a daily basis reads about the current happenings of the society thus enhancing their knowledge as well as developing their reading habits. This practice also encourages them to conduct in-depth research on topics of interest, ultimately providing an opportunity to articulate their thoughts and opinions on various events and suggest possible measures.

### **2. The Context**

Being a successful lawyer hinges on developing essential attributes, which the college prioritizes in its curriculum. Key among these is proficiency in legal research and writing, critical for roles in litigation, judiciary, and academia. However, motivating students to explore legal issues deeply, beyond their academic obligations, remains a challenge as they often prioritize grades.

To address this, the college has instituted an incentive-driven approach. They maintain a dedicated section on their website for student blogs, showcasing the best submissions. This recognition not only honors outstanding work but and motivates students to engage in in-depth legal research and writing.

### **3. The Practice**

In recent years, Indian higher education has shifted towards cultivating students' analytical skills over theoretical knowledge, crucial in fields like law. Teachers guide research basics, encourage critical thinking, and oversee students' progression from essays to articles. Essay competitions inspire them, with winning pieces published on the college blog after rigorous checks, giving students a platform to voice well-researched opinions. This approach prepares them to contribute meaningfully in legal practice and society.

### **4. Evidence of Success**

In the academic year 2022-2023, the college initiated a practice of posting at least one blog per month, which has been consistently achieved. Students have grasped the importance of this initiative, submitting drafts promptly, with the best ones selected for publication. Moving forward, the college plans to increase its target to one blog per week to encourage more students to contribute and enrich the college blog with diverse perspectives and insights.

### **5. Problems Encountered and Resources Required**

One of the major challenges in implementing this practice was that students were heavily engaged with regular classes and internal assessments, leading to time constraints, especially for working students. However, with the guidance of professors and the dedication of students, these challenges were overcome.

### **6. Notes**

This practice should be adopted in all the colleges as it enables within them a power of thinking and



analysing. It also incorporates in them the confidence of legal writing. Writing in newspaper articles or journals is always desirable from legal professionals, however, this can be a correct start towards the bigger goal.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

*Performance of the Institution in one area distinctive to its priority and thrust within*

*(institution to describe in 1000 words).*

**Response:**

#### **Career Oriented Approach: Taking Initiatives to build a successful career**

‘Law’ is a professional Course distinctive from other regular courses. The student who chooses to pursue this course wants to build a successful career in the field of law. And the key to achieve the same is to have a prolific exposure. Hindi Vidya Prachar Samiti’s College of Law have a deep understanding about the same and takes due care about the same. The college lay immense emphasis not only on effective curriculum delivery but also bridging the gap between the classroom and courtroom. Therefore, from the time of inception of the college experiential form of learning was introduced as a core part along with the curriculum.

The initiatives taken up by the college till date are as follows:

### **1. Multiple Opportunities to Interact will Legal Luminaries**

- **Interaction with Dr. A.G Farswani, Principal Judge, Family Court, Thane** in National Webinar on Matrimonial Remedies in India: An overview conducted by the college held on 31st July, 2021.
- **Interaction with Smt. Prajakta Ranadive, Ex-Judge, Arbitrator and Legal Consultant** in a Webinar on Advocate’s Day held on 18th December, 2021.
- **Interaction with Hon’ble Shri V.R. Patil, Ex District and Sessions Judge** in a session on ‘Pendency and Methods adopted by the Courts for Quick Redressal’ held on 7th April, 2022.
- **Interaction with the Joint Controller of Patents and Design, Head of Office, Rajiv Gandhi National Institute of Intellectual Property Management, Nagpur** in a workshop on Intellectual Property Rights-Patent and Designs Filing held on 29th September, 2022.
- **Interaction with Justice Chandrakant V. Bhadang, Judge Bombay High Court** in a Seminar

on Virtual Court: A Progressive Step towards Justice held on 1st October, 2022.

- **Interaction with Hon'ble Shri Vilas Umale, Metropolitan Magistrate** in a Seminar on Overcoming Barriers and Unleashing Opportunities for Social Justice held on 20th February, 2023.
- **Interaction with Justice Smt. Revati Mohite Dere, Bombay High Court and D. Sivanandan, Former Director General of Police** in a Seminar on International Women's Day on the topic 'Women are the real architect of the Society' which was held on 4th March, 2023.
- **Interaction with Hon'ble Subash Mahadik, Former District Court Judge** in a session on 'Role of Technology in Dispensation of Justice' held on 18th March, 2023.
- **Interaction with the distinguished personalities of academia-** Prof. (Dr.) Anil G. Wariath, Registrar Maharashtra National Law University, Mumbai, Prof. (Dr.) Gargi Chakraborty, Associate Professor, Dharmashastra National Law University, Jabalpur, Prof. (Dr.) Seema Sambarni, Assistant Director at S.K. Somaiya College, Somaiya Vidya Vihar University in a Workshop on Intellectual Property Protection in the Changing Era held on 12th November, 2022.

## 2. Field Visits

- **Court Visits-** As a part of the curriculum of University of Mumbai, the students are taken for Court Visits in their final year of college. The college went an extra mile to provide them exposure to different levels of Courtroom of the country. Starting from the lowermost like Thane District and Sessions Court to the apex Court that is the Supreme Court of India. The college also have taken the students to different High Courts over the time. Like the Bombay High Court or the High Court of Rajasthan. Visits to Courtrooms enables to visualize the real scenario as to how pleading is done, the process of examining the witnesses, the type of cases that comes before the different levels of Court. They also learn about the courtroom conduct.
- **Jail Visits-** The college initiates jail visits for the 7th Semester BLS LL.B. and 3rd Semester LL.B. students as a part of the curriculum. Through this visit the college draws a picture in the minds of the students regarding the criminal justice system of the country. It provided them with an opportunity to learn about the difficulties faced by inmates. The visit also helped to sensitize the students to the plight of the inmates and the need for reforms in the criminal justice system. Till date the College has taken the students to Yerwada Jail, Pune, Taloja Jail, Panvel and Juvenile Observation Home, Dongri.
- **Police Station Visits-** the three major components of legal system are law making, law enforcement and law interpretation. This visit enables the budding lawyers to closely witness the working of law enforcement bodies, the challenges they face, the procedures they follow in filing of FIR and Complaints, etc.
- **Visit to Maharashtra Judicial Academy-** The college took the initiative to take the students for a visit to Maharashtra Judicial Academy. This visit provided the students an opportunity to interact with the eminent Judges, gained insight about the judiciary system, the manner they can prepare and apply for judiciary examinations and also learnt about how the Judicial Training Programme is conducted.

## 3. MOUs signed with several organizations and institutions to support Internship and Placement

Several Mou's has been signed by the college with different organizations and institutes for varied

purposes. Some specific out of these strongly supports the internship and placement of the students. These has highly benefited the students to uplift their career. Some of such MOU's are N.S. Bagde and Associates, Kolhe and Associates, Adishree Legal Advisory Private Ltd., Akib S. Saikh and Associates, Legal Legacy Advocacy and Consultants, etc.

#### 4. Other endeavours taken by the college

Apart from giving them a magnificent exposure. The college also focuses on skill development of the students by arranging several skill enhancing programmes, career counselling sessions, moot court and client counselling competitions, presentation and classroom teaching assignments, etc. This is in order to empower them for future endeavours.

File Description	Document
Appropriate webpage in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

HVPS College of Law is committed to continuous improvement and innovation in legal education, ensuring students receive a comprehensive, practical, and globally relevant education by incorporating the following:

#### 1. Experiential Learning Enhancement

- **Objective:** To enhance the experiential learning mechanism by organizing educational visits.
- **Details:** Plans are in place to take students for a visit to the National Green Tribunal and the Forensic Department. These visits aim to provide students with practical insights into environmental adjudication and forensic science applications in law.

#### 2. Institutional MOOCs Initiative

- **Objective:** To initiate Massive Open Online Courses (MOOCs) at the institutional level.
- **Details:** This initiative is intended to provide students with flexible, high-quality online learning opportunities that supplement traditional classroom education.

#### 3. SWAYAM Course Enrollment Encouragement

- **Objective:** To encourage students to enroll in courses offered on the SWAYAM platform.
- **Details:** The college plans to motivate students to leverage this government initiative, which offers a wide range of courses designed to enhance their knowledge and skills.

#### 4. International Certification Courses

- **Objective:** To encourage students to join WIPO Certificate Courses and other internationally recognized courses.
- **Details:** This initiative focuses on expanding students' global perspectives and competencies in areas such as intellectual property rights.

#### 5. PhD Research Centre

- **Objective:** To introduce a PhD Research Centre.
- **Details:** The establishment of this centre will promote advanced legal research, contributing to academic excellence and innovation.

#### 6. Intellectual Property Rights (IPR) Cell

- **Objective:** To introduce an IPR Cell.
- **Details:** The IPR Cell will focus on educating students about intellectual property laws and fostering research and innovation in this crucial legal domain.

#### 7. Infrastructure Enhancement

- **Objective:** To enhance infrastructural facilities.
- **Details:** Plans are underway to have a new spacious building that will include a separate reading room, a canteen for law students and staff, a wellness room, and spaces for yoga, meditation and sports activities. These facilities aim to create a conducive environment for academic and personal growth.

### Concluding Remarks :

HVPS College of Law, affiliated with the University of Mumbai, offers undergraduate and postgraduate legal courses including LL.B., B.L.S. LL.B, LL.M., and P.G. Diploma Courses. The college aims to produce outstanding legal professionals through a well-rounded education, emphasizing a strict attendance policy and an interdisciplinary approach to teaching and learning.

The college enriches the curriculum with certificate courses on relevant legal topics and celebrates significant days such as World International Justice Day and Human Rights Day. Value-added courses on the Indian Constitution and the integration of the United Nations' Sustainable Development Goals further enhance students' education.

Recognizing the diverse backgrounds and learning paces of its students, HVPS College of Law offers tailored support. Fast learners are encouraged to participate in competitions, write legal blogs, and mentor juniors, while slow learners receive remedial lectures, value-added courses, and research guidance.

The college emphasizes experiential learning through legal-aid camps, moot court competitions, and field visits to legal institutions. Students gain practical experience by interning with advocates, law firms, and NGOs. Participative learning is fostered through involvement in college committees, seminars, workshops, and competitions, developing leadership, communication, and research skills.

A comprehensive internal assessment mechanism includes MCQ tests, assignments, viva-voce, and innovative methods like essay writing and group presentations. For practical papers, assessments involve field visits and written tests, ensuring a strong research foundation for students.

HVPS College of Law also emphasizes community engagement and social responsibility through various units and cells. Activities include health kit distribution, free medical check-up camps, legal aid camps, and public interest litigation. These initiatives foster a sense of social consciousness among students.

The college's infrastructure supports the teaching-learning process with well-equipped classrooms, seminar halls, a moot court room, a library, and IT facilities. It also promotes gender equality, environmental sustainability, inclusivity, and cultural diversity.

Overall, HVPS College of Law is dedicated to providing a comprehensive legal education that prepares students for successful careers in the legal profession, emphasizing practical experience, community engagement, and a supportive learning environment.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
2.1.2	<p><b><i>Percentage of seats filled against seats reserved for various categories (SC, ST, OBC etc.)as per applicable reservation policy during the last five years ( exclusive of supernumerary seats).</i></b></p> <p><b><i>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years.</i></b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>141</td> <td>106</td> <td>100</td> <td>55</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>122</td> <td>120</td> <td>94</td> <td>35</td> <td>45</td> </tr> </tbody> </table> <p><b><i>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years.</i></b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>135</td> <td>141</td> <td>106</td> <td>100</td> <td>55</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>122</td> <td>122</td> <td>122</td> <td>62</td> <td>62</td> </tr> </tbody> </table> <p>Remark : DVV has considered the supporting document and made changes accordingly</p>	2022-23	2021-22	2020-21	2019-20	2018-19	135	141	106	100	55	2022-23	2021-22	2020-21	2019-20	2018-19	122	120	94	35	45	2022-23	2021-22	2020-21	2019-20	2018-19	135	141	106	100	55	2022-23	2021-22	2020-21	2019-20	2018-19	122	122	122	62	62
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3.2.3	<p><b><i>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years.</i></b></p> <p><b><i>3.2.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years.</i></b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>00</td> <td>02</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>00</td> <td>02</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	03	00	02	01	01	2022-23	2021-22	2020-21	2019-20	2018-19	04	00	02	01	01																				
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Remark : DVV has considered the supporting document and made changes accordingly

5.2.1 **Percentage of placement of outgoing students during the last five years.**

5.2.1.1. **Number of outgoing students placed year wise during the last five years.**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
41	17	14	06	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
41	18	14	06	00

Remark : DVV has considered the supporting document and made changes accordingly

5.2.4 **Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations).**

5.2.4.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years.**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	8	6	3	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	8	5	3	0

Remark : DVV has considered the supporting document and made changes accordingly

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years.**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

7	1	2	2	3
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	1	1

Remark : DVV has considered the supporting document and made changes accordingly and has taken into consideration only those teachers to whom financial assistance of 2000 or more has been provided.

6.5.3

**Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **Academic and Administrative Audit**
5. **Disability/gender/diversity audit and course of action**
6. **Any other quality audit recognized by state, national or international agencies (like ISO Certification)**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has considered the supporting document and made changes accordingly

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations