

Ref No.

Date 26/11/2025

Notice for submission of Internship Document

This is to inform all students of **T.Y. LL.B.** and **5th Year B.A. LL.B.** that submission of **Internship Documents** is mandatory as part of the academic requirements. Students are required to submit the following:

Documents to be Submitted

1. Internship Diary

- Daily entries of the work handled during the internship.
- Details of tasks completed, guidance received, and overall exposure gained.
- **Students must also carry one extra Xerox copy of the Internship Diary. This Xerox copy must be duly signed by the Advocate with the date under whom the internship was completed.**

2. Court Attendance Record

- Dates of court visits.
- Brief descriptions of the proceedings attended, observations made, and matters handled.

3. Lawyer/Firm Certificate

- A duly stamped and signed certificate from the Advocate or Law Firm where the internship was completed.
- The certificate must be on the official letterhead.

4. Internship Report

- A one-page typed report summarizing the internship experience.
- It should outline the skills acquired, knowledge gained, and reflections on professional development.

The **Internship Certificate** and **Internship Diary** must pertain to the internship undertaken during the months of **July to October, 2025**.

Students are instructed to **submit the Internship Certificate and Internship Diary at the time of collecting signatures on the hall ticket of the upcoming exam in December, 2025.**




Asst. Prof. Sonal Jain


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