



HINDI VIDYA PRACHAR SAMITI'S  
COLLEGE OF LAW

Hindi Vidya Prachar Samiti's

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(Affiliated to University of Mumbai & Recognised by Bar Council of India)

R. J. Collage Premises, Opp. Ghatkopar Railway Station, Ghatkopar (W), Mumbai- 400 086, Maharashtra, INDIA

Tel: + 91 22 25151763 | Fax: 91 22 25 150957 | Website : www.hvpslawcollege.org.in | Email: hvpslawcollege@gmail.com

Ref No.

Date 16/04/2025

To,

All IQAC Members

HVPS College of Law,

Ghatkopar (W)

**Subject: Notice and Agenda for IQAC Meeting**

**Respected Sir/Madam,**

You are hereby informed that a meeting of the Internal Quality Assurance Cell (IQAC) is scheduled to be held on **Friday, 2nd May 2025 at 7:35 a.m.** in the **Conference Hall** to discuss the following agenda items:

**Agenda:**

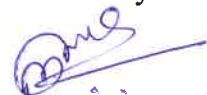
1. Confirmation of the minutes of the previous meeting held on 15.03.2025
2. Action Taken Report on the previous meeting
3. Discussion on Academic Planning for the Academic Year 2025-26
4. Introduction of new strategic initiatives
5. Review of Extension Activities and Placement Cell, including:
  - o Annual Reports of NSS and DLLE
  - o NSS Balance Sheet for 2024-25
  - o Review and update of *The Legal Chronicle*

**Any other matter with the permission of the Chair**

You are kindly requested to attend the meeting and contribute your valuable inputs. The Minutes of the previous IQAC meeting held on 15.03.2025 are attached herewith for your reference.

  
IQAC Co-ordinator  
Sushma Ghosalkar



  
Dr. (Mrs.) Madhura Kalamkar  
I / C Principal

Hindi Vidya Prachar Samiti's College of Law  
Kamniranjan Jhunjhunwala College Premises,  
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Ref No.

Date 02/05/2025

|                                                                                          |                                                  |                     |                                                                                       |
|------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------|---------------------------------------------------------------------------------------|
| Hindi Vidya<br>Prachar Samiti's<br>College of Law<br>Ghatkopar(W),<br>Mumbai -<br>400086 | IQAC Meeting                                     |                     | Period: Term II of<br>Academic Year 2024-25                                           |
| Total Time –<br>60 Minutes<br>Offline Mode<br>(Conference<br>Room)                       | DATE OF MEETING: 02/05/2025<br><br>TIME: 7:35 am |                     |                                                                                       |
| Members Present                                                                          |                                                  |                     |                                                                                       |
| Sr. No.                                                                                  | Name of the faculty                              | Designation         | Signature                                                                             |
| 1                                                                                        | Dr. Mrs. Madhura Kalamkar                        | I/C Principal       |  |
| 2                                                                                        | Ms. Saisha Ghosalkar                             | IQAC Coordinator    |  |
| 3                                                                                        | Dr. Amar Salve                                   | Assistant Professor |  |
| 4                                                                                        | Mrs. Tejal Chaudhary                             | Assistant Professor |  |
| 5                                                                                        | Mrs. Tanavi Naik                                 | Assistant Professor |  |
| 6                                                                                        | Mr. Divyang Potdar                               | Assistant Professor |  |
|                                                                                          | Mr. Nachiket Kurhe                               | Assistant Professor |  |
|                                                                                          | Mrs. Prajakta Deorukhakar                        | Head Clerk          |                                                                                       |





IQAC Co-ordinator  
Saisha Ghosalkar

Dr. (Mrs.) Madhura Kalamkar  
Principal



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## MINUTES OF THE MEETING

| SR. NO | POINTS OF DISCUSSION                                                                                                                                                                                                                                                                                                                                                                                         | ACTION BY                    | TARGET DATE  |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------|
| 1      | The Chairperson welcomed all the members and initiated the meeting with opening remarks, highlighting the key objectives and agenda for the session.                                                                                                                                                                                                                                                         | Dr. Mrs. Madhura Kalamkar    |              |
| 2      | <b>Action Taken Report:</b><br>The Coordinator presented the ATR. Key actions including feedback collection, record updates, and VAC planning were completed.                                                                                                                                                                                                                                                | Asst. Prof. Saisha Ghosalkar |              |
| 3      | <b>Academic Planning (A.Y. for 2025-26):</b> <ul style="list-style-type: none"><li>Strategic plans initiated.</li><li>Moot court and debate competitions to begin from FYLLB from A Y 2025-2026.</li><li>Certificate courses to continue with enhancements.</li><li>Statutory committee heads to be appointed.</li><li>Upcoming projects (capacity building, VACs, best practices) were discussed.</li></ul> | Dr. Mrs. Madhura Kalamkar    | July Month   |
| 4      | <b>New Initiatives:</b><br>Establishment of an IPR Cell approved.                                                                                                                                                                                                                                                                                                                                            | Dr. Mrs. Madhura Kalamkar    | 2 days       |
| 5      | <b>Extension Activities &amp; Placement Cell:</b> <ul style="list-style-type: none"><li>NSS and DLLE reports approved.</li><li>NSS Balance Sheet for 2024-25 reviewed and accepted.</li><li>Placement Cell initiatives discussed.</li><li>Legal Chronicle in process</li></ul>                                                                                                                               | Dr. Mrs. Madhura Kalamkar    | Next Meeting |



IQAC Co-ordinator  
Saisha Ghosalkar

Dr. (Mrs.) Madhura Kalamkar  
I / C Principal

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- RNM- Review in Next Meeting.

The Chairperson thanked the members for their active participation and emphasized the need for collective effort to sustain quality standards.

Asst. Prof. Saisha Ghosalkar, IQAC Coordinator concluded the said meeting by expressing gratitude towards all the members for their active participation, healthy discussion and sincere support.

Asst. Prof. Saisha Ghosalkar  
IQAC Coordinator,  
HVPS College of Law  
IQAC Co-ordinator



Dr. Mrs. Madhura Kalamkar  
I/C Principal  
HVPS College of Law

Dr. (Mrs.) Madhura Kalamkar  
I / C Principal

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