



Hindi Vidya Prachar Samiti's

# HINDI VIDYA PRACHAR SAMITI'S COLLEGE OF LAW

(Affiliated to University of Mumbai & Recognised by Bar Council of India)

R. J. Collage Premises, Opp. Ghatkopar Railway Station, Ghatkopar (W), Mumbai- 400 086, Maharashtra, INDIA

Tel: + 91 22 25151763 | Fax: 91 22 25 150957 | Website : www.hvpslawcollege.org.in | Email: hvpslawcollege@gmail.com

Ref No. \_\_\_\_\_

Date \_\_\_\_\_

## YEAR 2021-2022

### COLLEGE GRIEVANCE REDRESSAL COMMITTEE FOR STUDENTS

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson
2	Mr. Amar Salve	IQAC Coordinator
3	Mrs. Saisha Ghosalkar	Member Secretary
4	Ms. Tejal Chaudhary	Member
5	Ms. Sonal Jain	Member
6	Ms. Sharanya Vast	Student Representative
7	Ms. Siddhi Sawant	Student Representative
8	Mr. Janmejy Singh	Student Representative


### COLLEGE GRIEVANCE REDRESSAL COMMITTEE FOR TEACHERS

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson
2	Mr. Amar Salve	IQAC Coordinator
3	Mrs. Saisha Ghosalkar	Member Secretary
4	Ms. Tejal Chaudhary	Member
5	Ms. Sonal Jain	Member

### COLLEGE GRIEVANCE REDRESSAL COMMITTEE FOR NON-TEACHING STAFF

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson
2	Mr. Amar Salve	IQAC Coordinator
3	Mrs. Prajakta Avinash Deorukhakar	Member Secretary
4	Mr. Umesh Kamble	Member
5	Ms. Neha Naik	Member



  
Dr. (Mrs.) Madhura Kalamkar  
Principal  
Hindi Vidya Prachar Samiti's College of Law,  
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Ref No.

Date 16.10.2021

## Notice

This is to inform all members of the **Grievance Redressal Committee for Teachers** to attend the meeting on Monday, 18 October 2021 at 10.00 am in the staff room. All the members are requested to attend the same.

Meeting Agenda is as follows:

1. Review any complaints under consideration of Grievance Redressal Committee.
2. Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Opp. Jhunjhunwala College Premises,  
Opp. Railway Station, Ghatkopar (W),  
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Ref No.

Date 18.10.2021

## MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee for the teachers was conducted on Monday, 18 October 2021 at 10.00 am in the staff room to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: IQAC Coordinator
3. Mrs. Saisha Ghosalkar: Member Secretary
4. Ms. Tejal Chaudhary: Member
5. Ms. Sonal Jain: Member

The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

1. The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.
2. It was noted that no new complaints were received by grievance redressal committee in the Academic Year 2020-21.
3. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
3	Mrs. Saisha Ghosalkar	Member Secretary	
4	Ms. Tejal Chaudhary	Member	
5	Ms. Sonal Jain	Member	



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law  
Ramnit, Opp. Ghatkopar Railway Station, Ghatkopar (W),  
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Ref No.

Date 16.10.2021

## Notice

This is to inform all members of the **Grievance Redressal Committee for Students** to attend the meeting on Monday, 18 October 2021 at 10.20 am in the staff room. All the members are requested to attend the same.

Meeting Agenda is as follows:

1. Orientation of members regarding the role and scope of Grievance Redressal Committee for Students.
2. Review any complaints under consideration of Grievance Redressal Committee.
3. Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Rammurjan Jhunjhunwala College Premises,  
Opp. Railway Station, Ghatkopar (W),  
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Ref No.

## MINUTES OF THE MEETING

Date 18.10.2021

A meeting of the Grievance Redressal Committee for the students was conducted on Monday, 18 October 2021 at 10.20 am in the staff room to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: IQAC Coordinator
3. Mrs. Saisha Ghosalkar: Member Secretary
4. Ms. Tejal Chaudhary: Member
5. Ms. Sonal Jain: Member
6. Ms. Sharanya Vast: Student Representative
7. Ms. Siddhi Sawant: Student Representative
8. Mr. Janmejy Singh: Student Representative

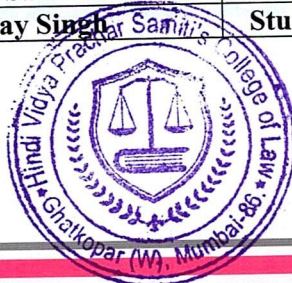
The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

1. The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.
2. Apart from creating awareness about the Grievance Redressal Committee in the student induction programme. It was decided that the committee members would visit each classroom and brief new students about the Grievance redressal committee and its role in redressing their grievances. This would allow the students to approach the Committee in case of any grievance they have.
3. It was noted that no new complaints were received by grievance redressal committee in the Academic Year 2020-21.
4. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
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4	Ms. Tejal Chaudhary	Member	
5	Ms. Sonal Jain	Member	
6	Ms. Sharanya Vast	Student Representative	
7	Ms. Siddhi Sawant	Student Representative	
8	Mr. Janmejy Singh	Student Representative	



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Ramniranjan Jhunjhunwala College Premises,  
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Ref No.

Date 16.10.2021

## Notice

This is to inform all members of the **Grievance Redressal Committee for Non-Teaching Staff** to attend the meeting on Monday, 18 October 2021 at 10.40 am in the staff room. All the members are requested to attend the same.

Meeting Agenda is as follows:

- 1.Orientation of teachers regarding the role and scope of Grievance Redressal Committee for Non-Teaching Staff.
- 2.Review any complaints under consideration of Grievance Redressal Committee.
- 3.Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Raminiranjana College Premises,  
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Ref No.

Date 18.10.2021

## MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee for the non-teaching staffs was conducted on Monday, 18 October 2021 at 10.40 am in the staff room to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: Member
3. Mrs. Prajakta Avinash Deorukhakar
4. Mr. Umesh Kamble
5. Ms. Neha Naik

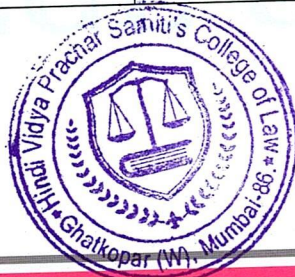
The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

1. The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.
2. It was decided that new staffs will be given orientation about the role and functioning of the committee.
3. It was noted that no complaints were received by grievance redressal committee in the Academic Year 2020-21.
4. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
3	Mrs. Prajakta Avinash Deorukhakar	Member Secretary	
4	Mr. Umesh Kamble	Member	
5	Ms. Neha Naik	Member	



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
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Ref No.

Date 12.03.2022

## Notice

This is to inform all members of the **Grievance Redressal Committee for Teachers** to attend the meeting on Monday, 14 March 2022 at 11.00 am in the staff room. All the members are requested to attend the same.

Meeting Agenda is as follows:

1. Review any complaints under consideration of Grievance Redressal Committee.
2. Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Rajawade, Munjhunwala College Premises,  
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Ref No.

Date 12.03.2022

## MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee for the teachers was conducted on Monday, 14 March 2022 at 11.00 am in the staff room to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: IQAC Coordinator
3. Mrs. Saisha Ghosalkar: Member Secretary
4. Ms. Tejal Chaudhary: Member
5. Ms. Sonal Jain: Member

The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

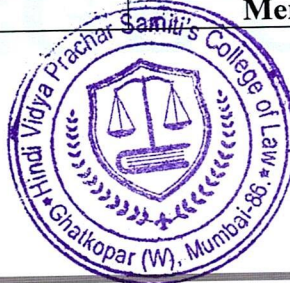
1.The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.

2.It was noted that no complaints were received by grievance redressal committee in the first half of the Academic Year 2020-2021.

3. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
3	Mrs. Saisha Ghosalkar	Member Secretary	
4	Ms. Tejal Chaudhary	Member	
5	Ms. Sonal Jain	Member	



Dr. (Mrs.) Madhura Kalamkar  
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Ref No.

Date 12.03.2022

## Notice

This is to inform all members of the **Grievance Redressal Committee for Students** to attend the meeting on Monday, 14 March 2022 at 11.20 am in the Conference Room. All the members are requested to attend the same.

Meeting Agenda is as follows:

1. Review any complaints under consideration of Grievance Redressal Committee.
2. Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
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Ref No.

Date 14.03.2022

## MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee for the students was conducted on Monday, 14 March 2022 at 11.20 am in the Conference to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: IQAC Coordinator
3. Mrs. Saisha Ghosalkar: Member Secretary
4. Ms. Tejal Chaudhary: Member
5. Ms. Sonal Jain: Member
6. Ms. Sharanya Vast: Student Representative
7. Ms. Siddhi Sawant: Student Representative
8. Mr. Janmejy Singh: Student Representative

The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

1. The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.
2. It was noted that no complaints were received by grievance redressal committee in the first half of the Academic Year 2020-2021.
3. It was decided that the students of the next academic year will be made aware of the Grievance Redressal Committee during their induction programme.
4. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
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4	Ms. Tejal Chaudhary	Member	
5	Ms. Sonal Jain	Member	
6	Ms. Sharanya Vast	Student Representative	
7	Ms. Siddhi Sawant	Student Representative	
8	Mr. Janmejy Singh	Student Representative	



Dr (Mrs.) Madhura Kalamkar  
Principal  
Hindi Vidya Prachar Samiti's College of Law  
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Ref No.

## Notice

Date 12.03.2022

This is to inform all members of the **Grievance Redressal Committee for Non-Teaching Staff** to attend the meeting on Monday, 14 March 2022 at 11.40 am in the Conference Room. All the members are requested to attend the same.

Meeting Agenda is as follows:

1. Review any complaints under consideration of Grievance Redressal Committee.
2. Any other point with the approval of the Chairperson.

By Order



Dr. (Mrs.) Madhura Kalamkar  
I/C Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Ramniraman Jhunjhunwala College Premises,  
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Ref No.

Date 12.03.2022

## MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee for the non-teaching staffs was conducted on Monday, 14 March 2022 at 11.40 am in the Conference to discuss the following agenda in presence of the following members.

Following were the members present at the time of meeting:

1. Dr (Mrs). Madhura Kalamkar: Chairperson
2. Mr. Amar Salve: Member
3. Mrs. Prajakta Avinash Deorukhakar
4. Mr. Umesh Kamble
5. Ms. Neha Naik

The Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar started the meeting by thanking all the members of the Committee for their presence and co-operation.

The following points were discussed in this meeting:

1. The meeting commenced with the Chairperson - Dr. (Mrs.) Madhura Kalamkar's opening remark. Thereafter, the minutes of the previous meeting were read out and confirmed by all the members of the committee.
2. It was noted that no new complaints were received by grievance redressal committee in the first half of the academic year 2021-2022.
3. As there were no other points for discussion, the meeting was concluded with a vote of thanks by the Chairperson of the Committee - Dr. (Mrs.) Madhura Kalamkar.

### Signatures:

<u>SR. NO.</u>	<u>NAME</u>	<u>DESIGNATION</u>	<u>SIGNATURE</u>
1	Principal Dr. (Mrs.) Madhura Kalamkar	Chairperson	
2	Mr. Amar Salve	IQAC Coordinator	
3	Mrs. Prajakta Avinash Deorukhakar	Member Secretary	
4	Mr. Umesh Kamble	Member	
5	Ms. Neha Naik	Member	



Dr. (Mrs.) Madhura Kalamkar  
Principal

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Ref No.

Date 15.03.2022

## ACTION TAKEN REPORT FOR THE ACDEMIC YEAR 2021-2022 FOR STUDENT/ TEACHING/NON-TEACHING STAFFS

YEAR	NO. OF GRIEVANCE APPEALED	NO. OF GRIEVANCE REDRESSED	AVERAGE TIME FOR GRIEVANCE REDRESSAL IN NUMBER OF DAYS
2021- 2022	NIL	NIL	NIL



D. (Mrs.) Madhura Kalamkar  
Principal  
Hindi Vidya Prachar Samiti's College of Law,  
Ramkrishnan Jhunjhunwala College Premises,  
Opp. Railway Station, Ghatkopar (W),  
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